



The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

AGENDA AND MATERIAL

BOARD MEETING

**TUESDAY, JANUARY 28, 2020
6:30 P.M.**

*FATHER KENNETH BURNS, C.S.C. BOARD ROOM
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO*



SEEDS OF FAITH
FAITH · MERCY · MISSION
2018-2021

A. ROUTINE MATTERS

1. Opening Prayers – Trustee Turner -
2. Roll Call -
3. Approval of the Agenda -
4. Declaration of Conflict of Interest -
5. Minutes of the Board Meeting -
 - 5.1 December 17, 2019 A5.1
 - 5.2 January 14, 2020 A5.2
6. Consent Agenda Items
 - 6.1 Unapproved Minutes of the Committee of the Whole Meeting of January 14, 2020 A6.1
and Consideration of Recommendations
 - 6.1.1 Design of System Priorities and Budget 2020-2021 Consultation and A6.1.1
Collaboration Schedule
 - 6.2 Board Committee Membership 2020 A6.2
 - 6.3 Approved Minutes of the Staff Wellness Committee Meeting of April 24, 2019 A6.3
 - 6.4 Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) A6.4
Meeting of November 7, 2019
 - 6.5 In-Camera Agenda Items F1, F2, F2.1, F4.1, F4.2, F5, F6 and F7 -

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Niagara Catholic System Priorities Mid-Year Achievement Report 2019-2020 C1
2. Financial Reports as at December 31, 2019 C2

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence -
2. Report on Trustee Conferences Attended -
3. General Discussion to Plan for Future Action -
4. Trustee Information
 - 4.1 Spotlight on Niagara Catholic – January 14, 2020 D4.1

- 4.2 Calendar of Events – February 2020 D4.2
- 4.3 OCSTA/OCSBOA 2020 Business Seminar – April 30, 2020 D4.3
- 4.4 OCSTA 2020 Annual General Meeting & Conference – April 30, 2020 – May 2, 2020 D4.4

5. Open Question Period

(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night's public agenda or any previous agendas, and the Board to answer and react.)

E. NOTICES OF MOTION

- 1. Live Streaming E1

F. BUSINESS IN CAMERA

G. REPORT ON IN CAMERA SESSION

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

**.1TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: MINUTES OF THE BOARD MEETING OF
DECEMBER 17, 2019**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 17, 2019, as presented.



MINUTES OF THE BOARD MEETING

TUESDAY, DECEMBER 17, 2019

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, December 17, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:30 p.m. by Chair Fera.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Student Trustees Bilodeau and DiPietro.

2. Roll Call

Chair Fera noted that Trustees Sicoli and Turner asked to be excused.

Chair Fera asked Trustee Moody to serve as Vice-Chair for the Board meeting.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli				✓
Paul Turner				✓
Student Trustees				
Jade Bilodeau	✓			
Luca DiPietro	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Moody
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of December 17, 2019, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the Agenda.

5. Approval of Minutes of the Board Meeting

5.1 November 26, 2019

Moved by Trustee Burtnik
Seconded by Trustee Prince

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of November 26, 2019, as presented.

CARRIED

5.2 December 3, 2019

Moved by Trustee Burtnik
Seconded by Trustee Prince

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of December 3, 2019, as presented.

CARRIED

5.3 December 3, 2019

Moved by Trustee Burtnik
Seconded by Trustee Prince

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of December 3, 2019, as presented.

CARRIED

6. Consent Agenda Items

Trustee Burtnik requested Item F7 be held, and Trustee Huibers requested Item A6.7 be held. Item A6.7 was moved to Committee and Staff Reports Section C of the agenda.

6.1 Unapproved Minutes of the Committee of the Whole Meeting of December 3, 2019 and Consideration of Recommendations

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of December 3, 2019, as presented.

6.1.1 Catholic Leadership: Principal and Vice-Principal Selection Policy (202.2)

THAT the Niagara Catholic District School Board approve the Catholic Leadership: Principal and Vice-Principal Selection Policy (202.2), as presented.

6.1.2 Religious Accommodation Policy (100.10.1)

THAT the Niagara Catholic District School Board approve the Religious Accommodation Policy (100.10.1), as presented.

6.2 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of November 6, 2019

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of November 6, 2019, as presented.

6.3 Director of Education Annual Report 2019

Presented for information.

6.4 Trustee Honorarium for the Year December 1, 2019 to November 30, 2020

THAT the Niagara Catholic District School Board approve the Trustee Honorarium for the year December 1, 2019 to November 30, 2020, as noted in Appendix A, as follows:

\$16,540 for the Chair of the Board
\$13,516 for the Vice-Chair of the Board
\$10,491 for the other Trustees

CARRIED

6.5 Trustee Expenses and Reimbursement for the Fiscal Year 2018-2019

Presented for information.

6.6 Award of Multi-Function Devices Replacement

THAT the Niagara Catholic District School Board approve the Award of the Multi-Function Device fleet replacement contract, utilizing the Ontario Education Collaborative Marketplace (OECM) Vendor of Record (VOR) program, to Sharp Electronics of Canada, as presented.

CARRIED

6.7 Operation of EarlyOn Child and Family Centres in Niagara – Notice of Award Letter

Moved to Section C

6.8 In-Camera Items F1, F2, F4, F5 & F6

Moved by Trustee Burkholder
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board adopt the consent agenda items.

CARRIED

B. DELEGATIONS/PRESENTATIONS

1. Denis Morris Catholic High School Choir

Ted Farrell, Superintendent of Education welcomed the Denis Morris Catholic High School Choir, Danny Di Lorenzo, Principal and Louisa Ibbotson, Choir Director.

The Denis Morris Catholic High School Choir performed three Advent songs for the Board.

Chair Fera, on behalf of Trustees, Senior Staff and everyone present, congratulated and thanked the students of Denis Morris Catholic High School for their performance.

Chair Fera, Trustees Burkholder, Burtnik, Huibers and Director Crocco presented the students with Excellence in the Arts pins to wear proudly with their uniform.

2. Christmas Cards 2019

Yolanda Baldasaro, Superintendent of Education, presented the report on Christmas Cards 2019. She noted that all schools throughout Niagara Catholic were invited to submit artwork designed by their students in order to create the 2019 Niagara Catholic Christmas Cards.

The students whose artwork was selected for the Board's Christmas cards were introduced by Superintendent Baldasaro. Chair Fera, Trustees Burkholder, Burtnik, Huibers, Moody and Director Crocco presented the students with Excellence in the Arts pins as well as a plaqued picture of their artwork.

C. COMMITTEE AND STAFF REPORTS

1. Financial Reports

1.1 Revised Estimates for the Year 2019-2020

Director Crocco presented background information on the Revised Estimates for the Year 2019-2020.

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Revised Estimates for the Year 2019-2020 report.

Superintendent Vetrone answered questions of Trustees.

Moved by Trustee Burtnik
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Report on the Revised Estimates for the year 2019-2020, as presented.

CARRIED

1.2 Financial Report as at November 30, 2019

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Financial Report for information.

2. **Consent Agenda Item A6.7 Operation of EarlyOn Child and Family Centres in Niagara – Notice of Award Letter**

Superintendent Baldasaro and Controller Whitwell answered questions of Trustees.

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. **Correspondence**

2. **Report on Trustee Conferences Attended**

3. **General Discussion to Plan for Future Action**

- The Annual Mid-Year Report on the Implementation of the Board's System Priorities for 2019-2020 is on schedule to be presented at the January Board meeting.
- We are on schedule to commence discussions at the January Committee of the Whole meeting on the System Priorities and Budget for 2020-2021.

4. **Trustee Information**

Director Crocco confirmed presentation of items D4.1 to D4.3 for the information or questions of Trustees.

Director Crocco reminded the Board that schools and the Catholic Education Centre will be closed from December 21 through to January 5, 2020 and that staff will respond to any inquires, emergencies excepted, upon their return on January 6, 2020.

4.1 **Spotlight on Niagara Catholic – December 3, 2019**

4.2 **Calendar of Events – January 2020**

4.3 **OCSTA Memorandum – OCSTA 2019 Annual Finance Brief Submission
Partners in Excellence: Stability & Flexibility in Education Funding**

Director Crocco added three additional items:

1. A copy of two letters signed by Bishop Bergie, Chair Fera and Director Crocco addressed to all families and to all staff was provided to Trustees for their advanced information.
2. With the approval by the Board of the Catholic Leadership: Principal and Vice-Principal Selection Policy, to meet the anticipated leadership needs for the remainder of this school year and for September 2020, staff will begin the process later this week with a posting for Elementary and Secondary Principal and Vice-Principal pools.

In accordance with the policy, "The Director of Education will consult and seek input from the Board of Trustees on the skill set and profile of a Catholic Principal and Vice-Principal within the Niagara Catholic District School Board", a draft copy of the posting was distributed by Superintendent Iannantuono.

The posting meets the requirements outlined in the Administrative Procedures just approved by the Board, the skill set and the profile will be used in the selection part of the process.

As per the policy, Trustees provided input on the skill set and profile.

3. Director Crocco shared with Trustees that as we reflect on the 2010s and prepare for the 2020s, we continue to appreciate the gift that Catholic Education has on students, staff, pastors and the communities throughout the Diocese of St. Catharines for over 170 years. As the current guardians of this enduring gift, Mark McGowan wrote another book entitled "Its Our Turn - carrying on the work of the Pioneers of Catholic Education in Ontario". Director Crocco provided all Trustees, in addition to all members of Senior Administrative Council, Principals, Vice-Principals and administrators with a copy of the book. Director Crocco showed a brief video of Mark McGowan explaining the book.

5. **Open Question Period**

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Prince

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 7:44 p.m. and reconvened at 8:38 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Prince

Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of December 17, 2019.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Burkholder

Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of November 26, 2019, as presented.

CARRIED (Item F1)

Moved by Trustee Burkholder

Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of December 3, 2019, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burkholder
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of November 26, 2019, as presented.

CARRIED (Item F4.1)

Moved by Trustee Burkholder
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Special Board Meeting - SECTION B: Student Trustees Excluded Trustee & Director Only of December 3, 2019, as presented.

CARRIED (Item F4.2)

Moved by Trustee Burkholder
Seconded by Trustee Huibers

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of December 3, 2019, as presented.

CARRIED (Item F5)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee Burkholder
Seconded by Trustee Moody

THAT the December 17, 2019 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 8:40 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **December 17, 2019**.

Approved on **January 28, 2020**.

Frank Fera
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**.1TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: MINUTES OF THE SPECIAL BOARD MEETING OF
JANUARY 14, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of January 14, 2020, as presented.



MINUTES OF THE SPECIAL BOARD MEETING

TUESDAY, JANUARY 14, 2020

Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Tuesday, January 14, 2020 at 8:20 p.m. in the Father Kenneth Burns c.s.c Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 8:20 p.m. by Chair Fera.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer were led by Trustee Huibers.

2. Roll Call

Chair Fera noted that all Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			

Special Guest:

Honorary Chair: (Most Rev.) **Gerard P. Bergie**, D.D., Bishop of St. Catharines

The following staff were in attendance:

John Crocco, Director of Education; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Director Crocco requested Item B1.2 be presented prior to Item B1.1

Moved by Trustee Moody
Seconded by Trustee Prince

THAT the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of DATE, as amended.

REVERSE ITEM B1.1 AND B1.2

CARRIED

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

B. BUSINESS IN CAMERA

Moved by Trustee Burtnik
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 8:21 p.m. and reconvened at 10:04 p.m.

C. REPORT ON THE IN-CAMERA SESSION

D. MOMENT OF SILENT REFLECTION FOR LIFE

E. ADJOURNMENT

Moved by Trustee Prince
Seconded by Trustee Burtnik

THAT the August 14, 2020 Special Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 10:05 p.m.

Minutes of the Special Meeting of the Niagara Catholic District School Board held on **January 14, 2020**.

Approved on the **January 28, 2020**.

Frank Fera
Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE
WHOLE MEETING OF JANUARY 14, 2020**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of January 14, 2020, as presented.

The following recommendations are being presented for the Board's consideration from the Committee of the Whole Meeting of January 14, 2020:

6.1.1 Design of System Priorities and Budget 2020-2021 Consultation and Collaboration Schedule

THAT the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2020-2021 Consultation and Collaboration Schedule, as presented.



MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, JANUARY 14, 2020

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, January 14, 2020 in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 6:39 p.m. by Vice-Chair Sicoli.

A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayer was led by Trustee Sicoli

2. Roll Call

Vice-Chair Sicoli noted that all Trustees and Student Trustees were in attendance.

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Jade Bilodeau	✓			
Luca DiPietro	✓			

Special Guest:

Honorary Chair: (Most Rev.) **Gerard P. Bergie**, D.D., Bishop of St. Catharines

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Giancarlo Vetrone**, Superintendent of Business & Financial Services; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Moody

THAT the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of January 14, 2020, as presented.

CARRIED

4. Declaration of Conflict of Interest

No Declaration of Conflict of Interest was declared with any items on the Agenda.

5. Approval of Minutes of the Committee of the Whole Meeting of December 3, 2019

Moved by Trustee Prince

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of December 3, 2019, as presented.

CARRIED

6. Consent Agenda Items

6.1 Holy Childhood 2019

Presented for information.

6.2 2019-2020 Parents Reaching Out (PRO) Grants

Presented for information.

6.3 Design of System Priorities and Budget 2020-2021 Consultation and Collaboration Schedule

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2020-2021 Consultation and Collaboration Schedule, as presented.

6.4 Staff Development Department Professional Development Opportunities

Presented for information.

6.5 Capital Projects Progress Report Update

Presented for information.

6.6 In Camera Items F1 and F4

Moved by Trustee Burtnik

THAT the Committee of the Whole adopt consent agenda items.

CARRIED

B. PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. Committee of the Whole System Priorities and Budget 2019-2020 Update

Director Crocco and members of Senior Administrative Council presented Committee of the Whole System Priorities and Budget 2019-2020 Update.

Director Crocco and Senior Staff answered questions of Trustees.

2. 28,800 Seconds: The Power of Teamwork

Yolanda Baldasaro, Superintendent of Education provided background information on the 28,800 Seconds: The Power of Teamwork and introduced Jennifer DeCoff, Principal of St. Gabriel Lalemant Catholic Elementary School and a member of the Power of Teamwork Committee.

Principal DeCoff presented the 28,800 Seconds: The Power of Teamwork report.

Superintendent Baldasaro and Principal DeCoff answered questions of Trustees.

3. Accountability Financial Report 2019-2020 as of December 31, 2019

Giancarlo Vetrone, Superintendent of Business & Financial Services presented the Accountability Financial Report 2019-2020 as of December 31, 2019.

Superintendent Vetrone answered questions of Trustees.

4. Monthly Updates

4.1 Student Trustees' Update

Jade Bilodeau and Luca DiPietro, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

4.2 Senior Staff Good News Update

1. Trustee Information

Director Crocco confirmed presentation of items D1.1 to D1.6 for the information or questions of Trustees and highlighted for discussion items D1.5 and D1.6

1.1 Spotlight on Niagara Catholic – December 17, 2019

1.2 Calendar of Events – January 2020

1.3 OCSTA Memorandum – Ontario Human Rights Commission Inquiry Regarding Students with Reading Disabilities

1.4 OCSTA Memorandum – List of Integrity Commissioners

1.5 Draft 2020 Board Committee Membership

Following discussions adjustments were made to the Draft 2020 Board Committee Membership for approval at the January Board meeting.

1.6 Draft School Year Calendar 2020-2021

Director Crocco shared a memo regarding the vetting of the 2020-2021 School Year Calendar

D. OTHER BUSINESS

1. General Discussion to Plan for Future Action

- 1.1 Ongoing consultation and input on the Design of the 2020-2021 System Priorities and Budget.
- 1.2 The Annual Mid-Year System Priority Review Report is on schedule for the January 2020 Board meeting.

E. BUSINESS IN CAMERA

Moved by Trustee Burtnik

THAT the Committee of the Whole move into the In Camera Session.

CARRIED

The Committee of the Whole moved into the In Camera Session of the Committee of the Whole Meeting at 7:50 p.m. and reconvened at 8:15 p.m.

F. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Burtnik

THAT the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of January 14, 2020.

CARRIED

SECTION A: STUDENT TRUSTEES INCLUDED

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section A: Student Trustees Included) held on December 3, 2019, as presented.

CARRIED (Item F1)

Moved by Trustee Burtnik

THAT the Committee of the Whole recommend that the Niagara Catholic District School Board approve the recommendation as outlined in Item F2 of the In Camera Agenda.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee Burtnik

THAT the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting - In Camera Session (Section B: Student Trustees Excluded) held on December 3, 2019, as presented.

CARRIED (Item F4)

G. ADJOURNMENT

Moved by Trustee Burtnik

THAT the January 14, 2020 Committee of the Whole Meeting be adjourned.

CARRIED

This meeting was adjourned at 8:16 p.m.

Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **January 14, 2020.**

Approved on **February 11, 2020.**

Dino Sicoli
Vice-Chair of the Board

John Crocco
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TITLE: DESIGN OF SYSTEM PRIORITIES AND BUDGET 2020-2021
CONSULTATION AND COLLABORATION SCHEDULE**

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2020-2021 Consultation and Collaboration Schedule, as presented.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education, Secretary/Treasurer
Giancarlo Vetrone, Superintendent of Business and Financial Services

Recommended by: Committee of the Whole

Date: January 28, 2020



REPORT TO THE COMMITTEE OF THE WHOLE JANUARY 14, 2020

DESIGN OF SYSTEM PRIORITIES AND BUDGET 2020-2021 CONSULTATION AND COLLABORATION SCHEDULE

BACKGROUND INFORMATION

Niagara Catholic has been recognized by the Ministry of Education and other leaders in education for the annual consultation and collaborative process in designing the Board's annual System Priorities and Budget to achieve the Board's Vision 2020 Strategic Plan.

Monthly at each Committee of the Whole Meeting, Senior Administrative Council provides a report and an opportunity for dialogue with Trustees on the status of achieving the Board's current System Priorities and balanced Budget. At monthly Committee of the Whole and Board Meetings, Superintendent Vetrone provides Trustees with a detailed monthly Financial Report. Both of these monthly reports provides Trustees with accurate and timely information and an opportunity to engage Senior Administrative Council as part of the Board's continuous monitoring and governance of the achievement of its System Priorities and balanced Budget.

In January of each school year, the Board of Trustees and Senior Administrative Council collaboratively begin the process to design the upcoming school year's System Priorities within a balanced annual Budget. The focus of the consultation and collaboration is to ensure the continued achievement of the Board's Vision 2020 Strategic Plan, its Mission, Vision and Values, the two Strategic Directions and the goals of the Ministry of Education in providing programs, services and supports for all students.

The Director of Education and Senior Administrative Council continue to be committed to two fundamental principles in preparing annual System Priorities and Budgets for the consideration of the Board:

- a) A continued commitment to providing Catholic educational excellence through programs and services for all students.
- b) A continued commitment to achieving the Board's Vision 2020 Strategic Plan and Annual System Priorities through balanced and financially sustainable annual budgets.

In preparing recommendations for the 2020-2021 System Priorities and balanced annual Budget for the consideration of the Board, the Director of Education and Senior Administrative Council continually monitor and review an extensive range of data and information regarding changes in educational expectations by the Province of Ontario and changes to demographics data throughout the Region of Niagara. The data includes population demographics, economic and employment statistics and trends; current and projected enrolment in elementary, secondary and continuing education schools, alternative learning programs; provincial educational directions; child care needs; changes to provincial Grants for

Student Needs (GSN), Priorities and Partnerships Fund (PPF) grants and capital funding of district school boards.

As part of the design, consultation and decision making process for 2020-2021, the Director of Education, the Superintendent of Business and Financial Services and members of Senior Administrative Council will continue to engage, update and inform each months Committee of the Whole Meeting from January to May 2020.

System Priorities and Annual Budget 2020-2021 Consultation Process

The Board has traditionally followed a collaborative consultation and decision making process from January to May each year towards finalizing the Board's System Priorities System Priorities and the annual balanced Budget for a new school year:

Consultation and Decision Making Process:

- ❖ Vision 2020 Strategic Plan Implementation Consultation
- ❖ Consultation and Collaboration to design the System Priorities within the seven Enabling Strategies of the Board's System Priorities

System Priorities Enabling Strategies

- Provide Supports for Success
 - Enhance Technology for Optimal Learning
 - Building Partnerships and Schools as Hubs
 - Strengthen Human Resource Practices and Develop Transformational Leadership
 - Create Equity and Accessibility of Resources
 - Ensure Responsible Fiscal and Operational Management
 - Address Changing Demographics
-
- ❖ Committee of the Whole Information Updates, Collaboration and Discussion
 - ❖ Presentation of System Priority and Budget Recommendations – Committee of the Whole
 - ❖ Presentation of an annual balanced Budget – Board Meeting

Consultation, Discussion and Recommendations – January to May 2020:

- ❖ Committee of the Whole – Trustees
- ❖ Senior Administrative Council
- ❖ Principals at Director's Meetings
- ❖ Family of Schools Meetings
- ❖ Secondary Principal Meetings
- ❖ Academic Council
- ❖ Elementary and Secondary Curriculum Councils
- ❖ Secondary Management Council Meetings
- ❖ School and CEC Staff Meetings
- ❖ Student Senates – Elementary and Secondary
- ❖ Catholic School Councils
- ❖ Niagara Catholic Alliance Committee (NCAC)
- ❖ Niagara Catholic Parent Involvement Committee (NCPIC)
- ❖ Niagara Catholic Special Education Advisory Committee (SEAC)
- ❖ CUPE 1317
- ❖ OECTA - Niagara Elementary Unit
- ❖ OECTA - Niagara Secondary Unit
- ❖ Parents and supporters of Catholic education in Niagara through on-line submission

Consultation and Recommendation Schedule

Through the extensive opportunity provided to fully engage Trustees, students, parents, staff and our partners in the design of the annual System Priorities and Budget, the following are the timelines established towards meeting the Ministry of Education requirement for Board's to submit a balanced budget by June 30th, 2020:

- System Priorities and Budget Consultation
 - January 2020 to May 2020
 - Submissions of recommendations through feedback from:
 - Consultation with groups and organizations listed above
 - On-line submission from supporters of Catholic education in Niagara Catholic
- Submission of System Priority and Budget Recommendations to Senior Administrative Council – April 24, 2020
- Presentation of Recommended System Priorities and Draft Budget 2020-2021 – May 12, 2020 Committee of the Whole Meeting

The timelines presented are targets to achieve. As of this report, any regulatory changes, GSN and PPF funding timelines and allocation for boards by the Province of Ontario for 2020-2021 is unknown.

As we progress towards a final report and recommendation of the System Priorities and balanced annual Budget 2020-2021 to the May 2020 Committee of the Whole Meeting and Board Meeting, the Director of Education and Senior Administrative Council will continue to update, inform and engage in collaborative discussions with the Board.

Appendix A - Design of System Priorities and balanced annual Budget 2020-2021 Consultation Presentation

RECOMMENDATION

THAT the Committee of the Whole recommends that the Niagara Catholic District School Board approve the report on the Design of System Priorities and Budget 2020-2021 Consultation and Collaboration Schedule, as presented.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education, Secretary/Treasurer
Giancarlo Vetrone, Superintendent of Business and Financial Services

Recommended by: John Crocco, Director of Education, Secretary/Treasurer

Date: January 14, 2020

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

TITLE: BOARD COMMITTEE MEMBERSHIP 2020

RECOMMENDATION

THAT the Niagara Catholic District School Board approve the 2020 Board Committee Membership, as presented.

Prepared by: Trustee Fera, Chair of the Board
Dino Sicoli, Vice-Chair of the Board

Presented by: Trustee Fera, Chair of the Board

Recommended by: Committee of the Whole

Date: January 28, 2020



2020 BOARD COMMITTEE MEMBERSHIP

Members to the Committees are appointed by the Chair of the Board
in consultation with the Vice-Chair of the Board.
(Board By-Laws Section 19-v)

STATUTORY COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2020 MEMBERSHIP
<i>Audit Committee</i> <i>O. Reg. 361/10, s. 7 (1). The term of office of a member of the audit committee who is a board member shall be determined by the board but shall not exceed four years.</i>	<i>3 Trustees required</i>	Rhianon Burkholder Kathy Burtnik Paul Turner
<i>Niagara Catholic Parent Involvement Committee (N.C.P.I.C.)</i>	<i>2 Trustees required</i>	Leanne Prince Dino Sicoli
<i>Special Education Advisory Committee (S.E.A.C.)</i>	<i>2 Trustees required</i>	Kathy Burtnik Frank Fera
<i>Supervised Alternative Learning Committee (S.A.L. Committee)</i>	<i>2 Trustees required</i>	Daniel Moody Paul Turner

STANDING COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2020 MEMBERSHIP
<i>Disciplinary Hearing Committee</i> <i>NOTE: All Trustees serve as alternates for this Committee only</i>	<i>3 Trustees required</i>	Daniel Moody Leanne Prince Paul Turner
<i>Policy Committee</i>	<i>3 Trustees required</i>	Rhianon Burkholder Larry Huibers Dino Sicoli

AD HOC COMMITTEES	TRUSTEE MEMBERSHIP REQUIRED	2020 MEMBERSHIP
<i>Blessed Trinity Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	Frank Fera Larry Huibers Leanne Prince
<i>Denis Morris, Holy Cross, and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	Rhianon Burkholder Kathy Burtnik Larry Huibers
<i>Growth and Retention Ad Hoc Committee</i>	<i>3 Trustees required</i>	Rhianon Burkholder Larry Huibers Paul Turner
<i>Lakeshore Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	Frank Fera Dino Sicoli Paul Turner
<i>Notre Dame College Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	Daniel Moody Dino Sicoli Paul Turner
<i>Saint Michael and Saint Paul Catholic Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee</i>	<i>3 Trustees required</i>	Frank Fera Dino Sicoli Daniel Moody

OTHER LIAISON COMMITTEES	TRUSTEE MEMBERSHIP MANDATED	2020 MEMBERSHIP
<i>Staff Wellness Committee</i>	<i>1 Trustee required</i>	Larry Huibers

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TITLE: APPROVED MINUTES OF THE STAFF WELLNESS
COMMITTEE MEETING OF APRIL 24, 2019**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the approved Minutes of the Staff Wellness Committee Meeting of April 24, 2019, as presented for information.



STAFF WELLNESS COMMITTEE

WEDNESDAY, APRIL 24, 2019

2:00 pm – 3:30 pm

Holy Cross Community Room



APPROVED MINUTES

1. Opening Prayer

Committee Members – roll call

- Extend a warm welcome to Rhianon Burkholder (Trustee)

Staff Wellness Committee	Present	Absent	Regrets
John Crocco, Director of Education	✓		
Frank Iannantuono, Superintendent of Human Resources	✓		
Gina Sattin, Coordinator of Staff Wellness (<i>Chair</i>)	✓		
Krista Wood, Board Chaplaincy Leader	✓		
Mary Ann McKinley, Vice Principal			✓
Marie Balanowski, OECTA-E President	✓		
Anthony Corapi, Coordinator of Staff Development			✓
Andrea Bozza, Mental Health Leader	✓		
Teresa Claxton, Supervisor of Benefits	✓		
Anna Maxner, CUPE President		✓	
Jennifer McArthur, OECTA-E Vice President	✓		
Lisa Bowers, OECTA-S President			✓
Larry Huibers, Trustee	✓		
Rhianon Burkholder, Trustee	✓		

2. Unapproved Minutes of Staff Wellness Meeting – January 16, 2019

- Moved by a committee member
- Seconded by a committee member

That the Niagara Catholic District School Board Staff Wellness Committee members approve the Minutes of the meeting on January 16, 2019, as presented.

- Carried

3. Review of Committee Terms of Reference presented

Design healthy lifestyle programs and supports for staff- Mind, Body, Spirit

Promote healthy lifestyle programs and supports for staff – Mind, Body, Spirit

Monitor the implementation of healthy lifestyle programs and supports for staff- Mind, Body, Spirit

- Requested feedback
- Committee member asked how terms were measured.
- Who is on committee? Are the right people at the table?
- Be more practical in what we do
- Andrea Bozza to provide a copy of Terms of Reference from Mental Health; includes roles and responsibilities
- Send Terms of reference to committee members for feedback; template
- Staff wellness -partnership with HR & Staff Development

4. Staff Wellness Initiatives

- o Review of 2018-2019
- o What worked/didn't work? - yoga; mental health sessions; safeTALK
 - No negative feedback on sessions
 - Anxiety workshops; good response
- o What is our focus for Staff wellness for upcoming school year
 - Need to look at needs that are within the person's control and not our control
 - Address short-term/medium-term/long-term goals
 - Combine Mental Health and Staff Wellness reps (already in place)
 - Collect information from multiple groups (OECTA site reps; Mental health leads; Faith Ambassadors); What do you need? What is working?
 - Recommended to add Edvantage information to Staff wellness website
 - Discussion surrounding Greg Wells training for principals; share with committee; feedback from principals
 - Critical review of needs – development of 10 year plan; consolidation of what we have control over (interferences); start broad, evaluate throughout
 - EAP (Aspiria)– contract has lapsed
 - Recommendation to address main issues; want to see stressors addressed; being purposeful
- o Work on Google calendar of events for 2019-2020 school year

5. Ideas, Recommendations/Suggestions from the Staff Wellness Committee

- o Suggestions for 2019 – 2020 School year

6. Next Meeting – Tuesday, December 17, 2019 @ 2:00 p.m.

7. Adjournment

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TITLE: MINUTES OF THE NIAGARA CATHOLIC PARENT
INVOLVEMENT COMMITTEE OF NOVEMBER 7, 2019**

RECOMMENDATION

THAT the Niagara Catholic District School Board receive the Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 7, 2019 as presented for information.



NIAGARA CATHOLIC
DISTRICT SCHOOL BOARD

MINUTES OF THE NIAGARA CATHOLIC PARENT INVOLVEMENT COMMITTEE MEETING

NOVEMBER 7, 2019

Minutes of the Meeting of the Niagara Catholic Parent Involvement Committee, held on Thursday, November 7, 2019 at 6:30 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland, ON.

Note: The Director of Education’s designate Lee Ann Forsyth-Sells; Superintendent of Education presided over the meeting until the election of the Chair of the Niagara Catholic Parent Involvement Committee.

Superintendent Forsyth-Sells called the meeting to order at 6:30 p.m.

A. ROUTINE MATTERS

1. Opening Prayer

Superintendent Forsyth-Sells led the opening prayer about Remembrance Day with special intentions.

Welcome

Superintendent Forsyth-Sells welcomed the new and returning members of the Niagara Catholic Parent Involvement Committee and thanked them for their support and commitment to Catholic education and parent engagement in the Niagara Catholic District School Board.

2. Roll Call: John Crocco, Director of Education attended for the Commissioning of the members of the Niagara Catholic Parent Involvement Committee. Director Crocco also welcomed the returning and new members, and thanked them for their participation on the Niagara Catholic Parent Involvement Committee and their commitment to Catholic education.

Parent Members	Affiliations	Present	Excused	Absent
Shonna Daly	Fort Erie/Port Colborne/Wainfleet	Late arrival 6:47 p.m.		
Darryl Nohara	Grimsby/Lincoln/West Lincoln/Pelham	√		
Kim Hedden	Merritton/Thorold		√	
Heather McCluckie	Merritton/Thorold	√		
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake	√		
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake	√		
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√		
Jitto Tom Uthup	Niagara Falls/Niagara-on-the-Lake	√		
Rita Colling	St. Catharines	√		
Jeremy Harb	St. Catharines	√		
Kate Hingston	St. Catharines	√		
AJ McLaughlin	Welland	√		
Carrie Vernelli	Welland	√		
Leone Strilec	Development and Peace	√		
Shelley Gilbert	Society of St. Vincent de Paul	√		

Fr. Peter Rowe	Bishop/Diocesan Representative	√		
Melissa Coleman/Cristina Soares	Secondary Student Senate Representative	√		
Trustees				
Dino Sicoli	Vice-Chair of the Board	√		
Leanne Prince	Trustee	√		

The following staff attended:

Superintendent Forsyth-Sells, Kim Kuchar, Elementary Principal, Brad Johnstone, Secondary Principal and Yvonne Anderson, Recording Secretary.

Regrets: Kim Hedden and Josie Rocca.

Cristina Soares attended in the absence of Melissa Coleman.

3. Commissioning of the Niagara Catholic Parent Involvement Committee

Fr. Peter Rowe presided over the commissioning ceremony of the members of the Niagara Catholic Parent Involvement Committee as they publicly proclaimed their commitment to promote the Mission of Catholic education and the Mission, Vision and Values of the Niagara Catholic District School Board.

4. Approval of the Agenda

Moved by: Heather McCluckie

THAT the Niagara Catholic Parent Involvement Committee approve the agenda of the Niagara Catholic Parent Involvement Committee Meeting of November 7, 2019 as presented.

CARRIED

5. NCPIC Membership 2019-2020 and Terms of Office

Superintendent Forsyth-Sells reviewed the NCPIC parent/guardian membership and the terms of office were determined by consensus.

Terms of Office NCPIC Parent Members 2019-2020			
Name	Geographical Area	Terms of Office	
		One year term	Two year term
Shonna Daly	Fort Erie/Port Colborne/Wainfleet		√
Darryl Nohara	Grimsby/Lincoln/West Lincoln/Pelham		√
Kim Hedden	Merritton/Thorold	√	
Heather McCluckie	Merritton/Thorold		√
Marilyn Fabiano	Niagara Falls/Niagara-on-the-Lake	√	
Chris Kouroushis	Niagara Falls/Niagara-on-the-Lake		√
Josephine Muraca-Lettieri	Niagara Falls/Niagara-on-the-Lake	√	
Jitto Tom Uthup	Niagara Falls/Niagara-on-the-Lake		√
Rita Colling	St. Catharines	√	
Jeremy Harb	St. Catharines		√
Kate Hingston	St. Catharines	√	
AJ McLaughlin	Welland		√
Carrie Vernelli	Welland	√	

6. Declaration of Conflict of Interest

Rita Colling informed the Niagara Catholic Parent Involvement Committee that she is an employee of the Board.

7. Election of Chair

Superintendent Forsyth-Sells reviewed the process for the election of the Chair.
Superintendent Forsyth-Sells called for nominations for the position of Chair of the NCPIC.

Moved by: Carrie Vernelli

THAT Shonna Daly be nominated for the position of Chair of the Niagara Catholic Parent Involvement Committee.

Shonna Daly was not present to accept or decline the nomination.

Moved by: Kate Hingston

THAT AJ McLaughlin be nominated for the position of Chair of the Niagara Catholic Parent Involvement Committee.

Superintendent Forsyth-Sells asked AJ McLaughlin if he wished to stand for the position of Chair of the Niagara Catholic Parent Involvement Committee.

AJ McLaughlin accepted the nomination.

Superintendent Forsyth-Sells asked if there were any further nominations.

There were no further nominations forthcoming.

AJ McLaughlin was acclaimed as the Chair of the Niagara Catholic Parent Involvement Committee.

Superintendent Forsyth-Sells turned over the Chairship of the Niagara Catholic Parent Involvement Committee meeting to Chair McLaughlin.

Shonna Daly arrived at 6:47 p.m. and Chair McLaughlin asked if Shonna Daly wanted to run for the position of Chair. Shonna responded that she would have liked to run for Chair, if no one else had been nominated.

A brief discussion occurred on the possibility of having Co-Chairs.

Chair McLaughlin asked Shonna Daly if she was interested in a Co-Chair position. Shonna Daly declined.

8. Election of the Niagara Catholic Regional Director for the Ontario Association for Parents in Catholic Education (OAPCE)

Superintendent Forsyth-Sells reviewed the role and responsibilities of the Niagara Catholic Regional Director on OAPCE.

Chair McLaughlin called for nominations for the position of the Niagara Catholic Regional Director on OAPCE.

Moved by: Carrie Vernelli

THAT Shonna Daly be nominated for the position of the Niagara Catholic Regional Director on OAPCE.

Chair McLaughlin asked Shonna if she wished to stand for the position of the Niagara Catholic Regional Director on OAPCE.

Shonna Daly accepted the nomination.

Chair McLaughlin asked if there were any further nominations.

There were no further nominations forthcoming.

Shonna Daly was acclaimed as the Niagara Catholic Regional Director on OAPCE.

9. Approval of the Niagara Catholic Parent Involvement Committee Meeting Minutes of September 5, 2019

Moved by: Rita Colling

THAT the Niagara Catholic Parent Involvement Committee approve the minutes of the Niagara Catholic Parent Involvement Committee Meeting of September 5, 2019 as presented.

CARRIED

B. PRESENTATIONS

C. 2019-2020 NCPIC GOALS

Discussion occurred on possible goal:

- To create a blueprint to support Catholic School Councils to expand beyond fundraising.

Discussion also occurred on a 2017-2018 goal:

- To create a blue print as a serving model to strengthen the triad and support Catholic education and students, parents/guardians, parish and community engagement to be presented to the Board.

D. SUBCOMMITTEE REPORTS

- Nil Report

E. POLICY FEEDBACK

Chair McLaughlin reviewed the policies currently being vetted and encouraged all members to use the templates provided to assist with the collection of policy feedback.

Feedback due November 11, 2019

- Catholic Leadership Principal and Vice-Principal Selection Policy (202.2)
- Religious Accommodation Policy (100.10.1)
 - Secondary Principal Brad Johnstone, provided information on the process and the occurrences of requests for religious accommodation in Niagara Catholic.

Feedback due January 15, 2020

- Establishment and Cyclical Review of Policies Policy (100.5)
- Volunteering in Catholic Schools Policy (800.9)
- Trustee Electronic Meetings (Board and Committees) Policy (100.8)
- Purchasing/Supply Chain Management Policy (600.1)
- Code of Conduct-Safe Schools Policy (302.6.2)

F. REPORT FROM THE DIRECTOR'S DESIGNATE SUPERINTENDENT OF EDUCATION

1. Annual Reports for Catholic School Councils and the NCPIC 2018-2019

Superintendent Forsyth-Sells reported that the Annual Reports for Catholic School Councils and the Niagara Catholic Parent Involvement Committee were presented at the October 8, 2019 Committee of the Whole Meeting for information. A copy of the report was available for review.

2. Annual Catholic School Council Chairs/Co-Chairs and Members Meeting-Feedback

Superintendent Forsyth-Sells reported that Catholic School Council Chairs and Co-Chairs in attendance found the evening to be informative and appreciated the opportunity to dialogue with other members of the Catholic School Councils and the members of the Niagara Catholic Parent Involvement Committee.

3. Review: By-Laws of the Niagara Catholic Parent Involvement Committee

Superintendent Forsyth-Sells stated the NCPIC By-Laws were sent to all members for review and feedback. This item was deferred to the January 9, 2020 for further discussion.

4. NCPIC Financial Report

1. Superintendent Forsyth-Sells reported on the NCPIC financial statement for information.
2. Superintendent Forsyth-Sells reported that for the 2019-2020 school year the Ministry of Education allocated funds to each board centrally for parent engagement. Niagara Catholic received \$13, 953.51. Superintendent Forsyth-Sells proposed that funds be allocated to a parent workshop with Kevin Cameron titled "Parenting with Wisdom" on January 9, 2020 at White Oaks Conference Resort and Spa.

A discussion occurred on the process for vetting a guest speaker. Superintendent Forsyth-Sells reported that Niagara Catholic has specific guidelines and procedures when requesting to book a guest speaker or performance in Niagara Catholic schools/sites and that these guidelines and procedures are currently under review. Director Crocco reported that Principals/Vice-Principals have the right to warn a presenter or stop a performance, and if this takes place, the Principal/Vice-Principal are to contact the Family of Schools' Superintendent and the name and affiliation/organization will distribute to all school administrators within the Board.

A discussion also occurred on the cost of the parent workshop. Superintendent Forsyth-Sells stated that Kevin Cameron had volunteered his time, but that funds would be allocated to cover the cost of the room, refreshments and incidentals to accommodate parents.

Moved by: Shonna Daly

THAT the Niagara Catholic Parent Involvement Committee approve funding to support the parent workshop with Kevin Cameron titled “Parenting with Wisdom” on January 9, 2020 at White Oaks Conference Resort and Spa.

CARRIED

Superintendent Forsyth-Sells reported that the Ministry of Education also provided \$500.00 for parent engagement in each elementary and secondary school.

F. COMMUNITY REPORTS

1. Development and Peace-*Leone Strilec*

- Development and Peace had a nice turnout to the Fall Campaign workshop held on September 28, 2019. Eight parishes were represented at the workshop. The parish contact list for Development and Peace will be updated in order to increase the participation of parishes in the Fall Campaign.
- Development and Peace Campaign “For our Common Home”, asks us to take 3 actions to demonstrate our solidarity with our sisters and brothers in the Amazon.
 1. become educated on the importance of saving the Amazon rainforest.
 2. take the intergenerational pledge, such as pledging to choose more plant-based meals, or eco-friendly transport, or consuming wisely and/or reconnecting with nature. You can also choose your own pledge idea. Pledges can be made online at <https://www.devp.org/en/campaign/forourcommonhome/pledge>.
 3. sign the Solidarity Letter, online at <https://www.devp.org/en/campaign/forourcommonhome/action>. Parishes that are supporting this campaign will set aside a specific date for the community to sign the Solidarity Letter after Sunday Masses. The Solidarity Letter will be sent to the Indigenous and traditional communities in Brazil who are working to defend the Amazon from destruction to show our support.

2. Society of St. Vincent de Paul-*Shelley Gilbert*

- Many elementary and high schools participated in Thanksgiving food drive to support St. Vincent de Paul.
- The Niagara Falls Thrift Store will be celebrating their 3rd anniversary on Saturday, November 16, 2019 from 11:00 a.m. to 3: 00 p.m.
- Society of St. Vincent de Paul hosted an information/appreciation dinner for the North of 60 project. New groups community groups committed to participating next year.
- Society of St. Vincent de Paul AGM will take place on Saturday, November 9, 2019.
- St. Vincent de Paul is getting ready for Christmas Hamper Drive and look forward to many schools participating.

G. SEAC REPORT-Nil Report

H. BISHOP/DIOCESAN REPORT-Fr. Peter Rowe

- Fr. Peter thanked all the members of the NCPIC for their commitment to Catholic education in a time of discernment.
- Fr. Peter stated that we are blessed to have Bishop Bergie at the helm of our Diocese over the past nine years.
- REGENERATE(D) 2019-Branches of the Word will be hosting an Adult and Youth Conference on November 23, 2019 at the Scotiabank Convention Centre in Niagara Falls. Most Rev. Gerard Bergie will deliver the opening address and there will be dynamic talks from Catholic speakers: Jackie Francois, Matthew Leonard, David Patterson, Ante and Roberta Skoko.
- November 25, 2019 is the Anniversary of our Diocese. In celebration a Diocesan Anniversary Mass will be held at the Cathedral of St. Catherine of Alexandria at 5:30 p.m. Married couples celebrating a 25th, 40th, 50th or 60th Anniversary in 2019 are invited to attend this beautiful celebration of married life. The celebration will continue at Club Roma following the mass.
- Fr. Peter commended the Niagara Foundation for Catholic Education and the Knights of Columbus for their undertaking and promotion of the Flying Father's Hockey Game to support Niagara Catholic students in need and other local charities. Tickets are \$10.00 each and are available at local parishes and Niagara Catholic schools.

I. STUDENT SENATE REPORT-Cristina Soares

- The Lead Out Loud Forum will take place as one large event on February 28, 2020.
- Senate will be working alongside Team '72 as they discuss leadership development.
- Senate is planning to develop an elementary school senators' exclusive event.
- May Symposium: video and keynote speakers are being discussed.
- Graduation Celebration will now hopefully host all the high schools to have a more effective and exciting environment for students to interact. Senate is hoping to having more interactive games, competitions and icebreakers to promote integration and friendship among the 8 high schools and the graduating classes.
- Orange Shirt Day has been a concern for Senate. Senate is planning to make orange Shirt Day a board - wide event with board wide spirit wear. Senate is hoping to have the schools acknowledge the land on which each school is built on, and perhaps integrate a school contest in order to create more interest in the subject.
- Senate has been discussing having therapy dogs during exam week and have seen increased success with the use of quiet rooms currently in the high schools.
- Climate Change has been frequently discussed. With the advancements in technology and availability of technology, Senate is planning to have paperless meetings in the future, plastic reduction in all high schools board wide, as well as some type of school donation to the David Suzuki Fund.

J. STAFF REPORTS-*Kim Kuchar and Brad Johnstone*

Elementary and secondary school updates were provided for information.

K. TRUSTEE REPORTS

- Nil Report

L. AGENDA ITEMS-DISCUSSION FOR FUTURE MEETINGS

- Kate Hingston discussed the possibility of having Fr. Greg Boyle as a guest speaker at a Niagara Catholic event. Kate shared that Fr. Greg Boyle is an American Roman Catholic priest of the Jesuit order. He is the founder and Director of Homeboy Industries, the world's largest gang-intervention and rehabilitation program, and former pastor of Dolores Mission Church in Los Angeles. Kate stated that members could listen to Fr. Greg Boyle's Clear and Vivid podcast dated September 24, 2018.

M. NEXT MEETING: Thursday, January 9, 2020 at 6:00 p.m. at White Oaks Conference Resort and Spa.

N. CLOSING PRAYER: Fr. Peter Rowe led the closing prayer with member participation.

Q. ADJOURNMENT

Moved by: Shonna Daly

THAT the November 7, 2019 meeting of the Niagara Catholic Parent Involvement Committee be adjourned.

CARRIED

This meeting was adjourned at 8:26 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TITLE: NIAGARA CATHOLIC SYSTEM PRIORITIES MID-YEAR
ACHIEVEMENT REPORT 2019-2020**

The Niagara Catholic System Priorities Mid-Year Achievement Report 2019-2020 is
presented for information.

Prepared by: Senior Administrative Council
Presented by: John Crocco, Director of Education/Secretary-Treasurer
Senior Administrative Council
Approved by: John Crocco, Director of Education/Secretary-Treasurer
Date: January 28, 2020



REPORT TO THE BOARD JANUARY 28, 2020

NIAGARA CATHOLIC SYSTEM PRIORITIES MID-YEAR ACHIEVEMENT REPORT 2019-2020

BACKGROUND INFORMATION

At the May 28, 2019 meeting of the Niagara Catholic District School Board, the following motion was approved;

***THAT** the Niagara Catholic District School Board approve the Niagara Catholic System Priorities 2019-2020, as amended. (Appendix A)*

The Niagara Catholic System Priorities 2019-2020 are designed to provide the annual focus for the system towards achieving the outcomes of the Niagara Catholic Vision 2020 Strategic Plan. Within the two (2) Strategic Directions and the seven (7) Enabling Strategies are the approved system priorities which provide the specific framework to measure the achievement of each direction and strategy within our multi-year strategic plan.

The Board approved System Priorities 2019-2020 were posted on the Niagara Catholic website and copies were provided to Bishop Bergie, the Diocese of St. Catharines, Alliance Committee (NCAC), Special Education Advisory Committee (SEAC), Catholic School Council Chairs and the Niagara Catholic Parent Involvement Committee (NCPIC). In addition, a poster size copy of the Niagara Catholic System Priorities 2019-2020 were displayed in public locations in all schools, Board sites and the Catholic Education Centre for review by students, staff, parents and guests to Niagara Catholic.

As we reach the approximate mid-point of the 2019-2020 academic year, Senior Administrative Council conducted its annual mid-year review of the progress in achieving the priorities within each Enabling Strategy. The results of the mid-year review were collated and reviewed by Senior Administrative Council, administrators and Board staff as a measurement of our success to date in achieving each System Priority by the conclusion of the academic year. Principals will conduct similar discussions with staff on the implementation of System Priorities and the measurements of success following a presentation to Principals at the February 2019 Director's Meeting.

Attached to this report (Appendix B) is an electronic copy of the Niagara Catholic System Priorities Mid-Year Achievement Review 2019-2020. Within each Enabling Strategy is the indicator of success and comments on the measurable against the action plan for 2019-2020 to determine the achievement of either *Action Required*, *On Target* or *Completed*. A hardcopy of the report will be provided at the January Board Meeting.

With the majority of indicators directly linked to final achievement results at the conclusion of the 2019-2020 school year, members of Senior Administrative Council, administrators and Board staff will collate, analyze and review all data gathered for the 2019-2020 school year and present a final report to the Board and to all stakeholders at the September 2020 Board Meeting.

The annual final report will provide evidenced based information on the achievement of the Board's annual system priorities and the achievement of specific expectations within Niagara Catholic's multi-year strategic plan, Vision 2020.

Attached

Appendix A - Niagara Catholic System Priorities 2019-2020

Appendix B - Niagara Catholic System Priorities Mid-Year Achievement Review 2019-2020

The Niagara Catholic System Priorities Mid-Year Achievement Review 2019-2020
is presented for information.

Prepared by: Senior Administrative Council

Presented by: John Crocco, Director of Education / Secretary Treasurer
Senior Administrative Council

Approved by: John Crocco, Director of Education / Secretary Treasurer

Date: January 28, 2020



**NIAGARA CATHOLIC
SYSTEM PRIORITIES 2019-2020**

To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publically funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advance Student Achievement for All

ENABLING STRATEGIES

Provide Supports for Success

- Ensure that the principles of equity and inclusive education within a Catholic context support the needs and potential of all students.
- Enhance career pathway planning and opportunities for all students.
- Support the critical linkage between mental health and well-being and student success.

Enhance Technology for Optimal Learning

- Improve the teaching and learning experience through access and technology enabled active learning to include global competencies.

Building Partnerships and Schools as Hubs

- Enhance communication opportunities with parents, partners, schools and community.
- Promote partnerships that align with merging social service models and needs.

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.
- Enhance and support staff wellness programs.

Create Equity and Accessibility of Resources

- Enhance resource allocation to identified schools based on specific indicators
- Implement software to streamline the Special Equipment Amount Process

Ensure Responsible Fiscal and Operational Management

- Maintain financial stewardship

Address Changing Demographics

- Enhance community partners to access space in schools.
- Optimize school utilization throughout the system



NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020

Mission Statement

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



Vision 2020

NURTURING SOULS AND BUILDING MINDS

MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All



ENABLING STRATEGIES

SYSTEM PRIORITIES 2019-2020

To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publicly funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advance Student Achievement for All

ENABLING STRATEGIES

Provide Supports for Success

- Ensure that the principles of equity and inclusive education, within a Catholic context, support the needs and potential of all students.
- Enhance career pathway planning and opportunities for all students.
- Support the critical linkage between mental health and well-being and student success.

Enhance Technology for Optimal Learning

- Improve the teaching and learning experience, through access and technology enabled active learning, to include global competencies.

Building Partnerships and Schools as Hubs

- Enhance communication opportunities with parents, partners, schools and community.
- Promote partnerships that align with merging social service models and needs.

Strengthen Human Resource Practices and Develop Transformational Leadership

- Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success.
- Enhance and support staff wellness programs.

Create Equity and Accessibility of Resources

- Enhance resource allocation to identified schools based on specific indicators.
- Implement software to streamline the Special Equipment Amount Process.

Ensure Responsible Fiscal and Operational Management

- Maintain financial stewardship.

Address Changing Demographics

- Enhance community partners to access space in schools.
- Optimize school utilization throughout the system.





Niagara Catholic System Priorities Mid-Year Achievement Report 2019-2020

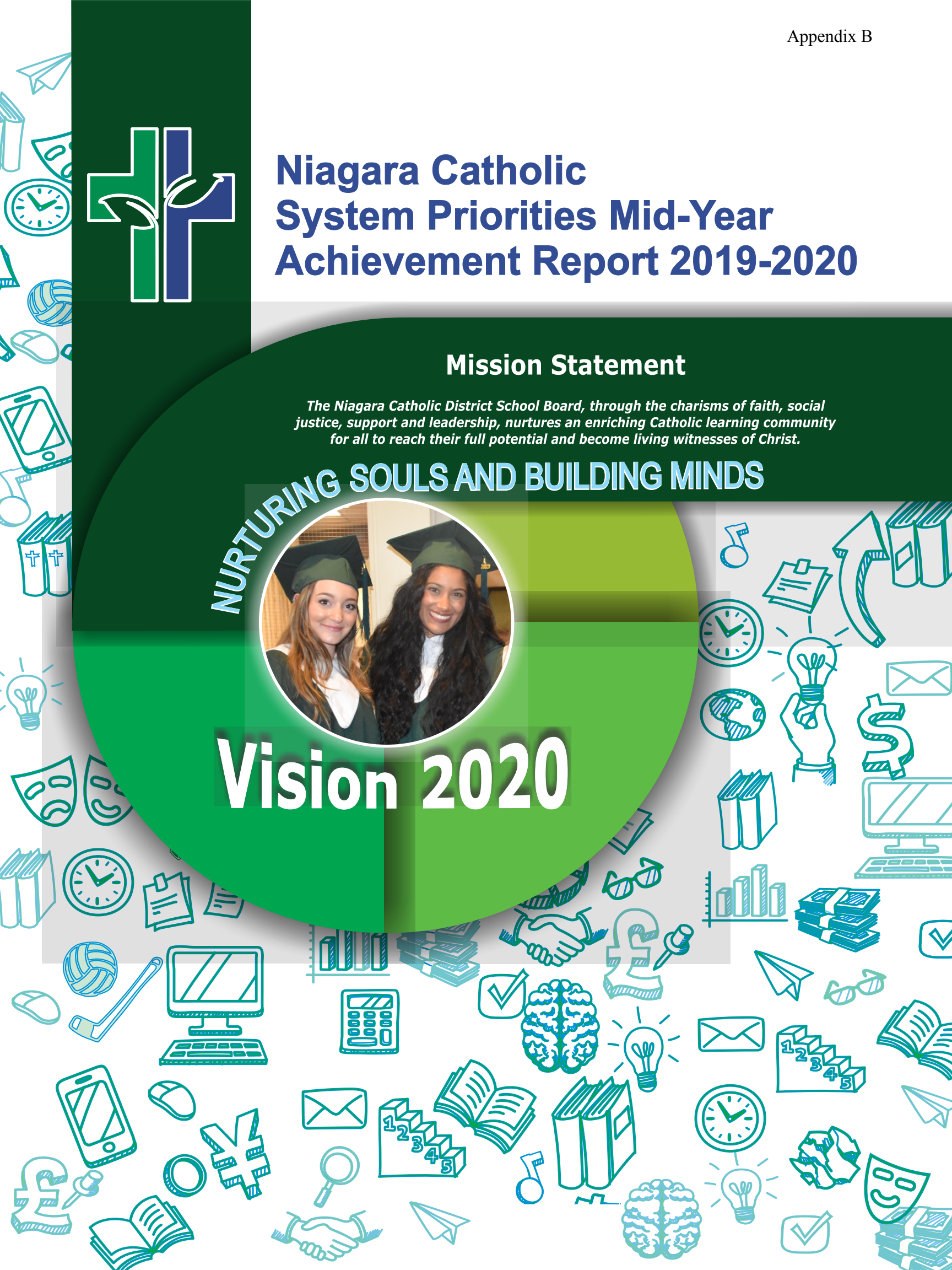
Mission Statement

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.

NURTURING SOULS AND BUILDING MINDS



Vision 2020





MISSION STATEMENT

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



A Niagara Catholic



graduate is...

A DISCERNING BELIEVER

formed in the Catholic Faith community who celebrates the signs and sacred mystery of God's presence through word, sacrament, prayer, forgiveness, reflection and moral living.

AN EFFECTIVE COMMUNICATOR

who speaks, writes, and listens honestly and sensitively, responding critically in light of gospel values.

A REFLECTIVE, CREATIVE and HOLISTIC THINKER

who solves problems and makes responsible decisions with an informed moral conscience for the common good.

A SELF-DIRECTED, RESPONSIBLE, LIFELONG LEARNER

who develops and demonstrates their God-given potential.

A COLLABORATIVE CONTRIBUTOR

who finds meaning, dignity and vocation in work which respects the rights of all and contributes to the common good.

A CARING FAMILY MEMBER

who attends to family, school, parish, and the wider community.

A RESPONSIBLE CITIZEN

who gives witness to Catholic social teaching by promoting peace, justice and the sacredness of human life.



Nurturing Souls



niagaracatholic.ca

Building Minds



Partners in the vocation of Catholic education





NIAGARA CATHOLIC SYSTEM PRIORITIES 2019-2020

Mission Statement

The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.



Vision 2020

NURTURING SOULS AND BUILDING MINDS

MINISTRY GOALS

- Achieving Excellence
- Ensuring Equity
- Promoting Well-Being
- Enhancing Public Confidence

BOARD STRATEGIC DIRECTIONS

- Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education
- Advance Student Achievement for All



ENABLING STRATEGIES

SYSTEM PRIORITIES 2019-2020

To continue to achieve excellence, ensure equity, promote well-being and enhance public confidence in publicly funded Catholic education through the delivery of innovative and supportive programs and services for students and staff rooted in the Board's Mission, Vision and Values.

STRATEGIC DIRECTIONS

Build Strong Catholic Identity and Community to Nurture the Distinctiveness of Catholic Education

Advance Student Achievement for All

ENABLING STRATEGIES

Provide Supports for Success

- Ensure that the principles of equity and inclusive education, within a Catholic context, support the needs and potential of all students.
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Ensure Responsible Fiscal and Operational Management

- Maintain financial stewardship.

Address Changing Demographics

- Enhance community partners to access space in schools.
- Optimize school utilization throughout the system.





Mission Statement

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through the charisms of faith,
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nurtures an enriching Catholic
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System Priorities Achievement Report 2019-2020

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Ensure Responsible Fiscal and Operational Management	9
Address Changing Demographics	9



System Priorities Achievement Report 2019-2020



1. Enabling Strategy - Provide Supports for Success

1.1 Ensure that the principles of equity and inclusive education, within a Catholic context, support the needs and potential of all students

COMPLETED:

- Engaged in an *Equity Critically Conscious Practitioner Inquiry*, and provided professional learning to promote culturally responsive and relevant pedagogy (CRRP) with select administrators and educators at Denis Morris Catholic, Holy Cross and Saint Francis Catholic Secondary Schools to explore the inquiry question: *What happens when racialized students have voice, space and opportunities to share their lived experiences, and are included in decision-making?*
- Created and shared a video series for Kindergarten and primary educators to implement and reinforce classroom routines and target skills using the Applied Behaviour Analysis strategy of video modelling, intended to support students with special needs.
- Provided professional learning and resources related to mathematics instruction on November 15, 2019 Professional Activity Day, with emphasis in the use of diagnostic tool PRIME (Professional Resources and Instruction for Mathematics Educators) and *Math Talks: Helping Children Build Mental Math and Computation Strategies*.
- Distributed new monograph from the Institute for Catholic Education, *Supporting Students who Identify as Transgender in our Catholic Schools*, to elementary and secondary principals and vice-principals to

assist educators.

- Implemented a student support schedule to address the needs of schools that require extra support.

ON TARGET:

- Continued promotion of goal-setting related to equity and inclusive education in *School Improvement Plans for Student Achievement and Well-Being (SIPSAW)*, through continued use of the *Equity Continuum* to support the assessment, monitoring and evaluation of equitable and inclusive practices in classrooms and schools in order to eliminate systemic biases and barriers.
- Continued promotion and implementation of the *Rick Hansen Foundation School Program (RHFSPP)* school accounts, to promote accessibility and support inclusion champions in schools through classroom lessons and resources connected to the curriculum.
- Provided a professional learning session related to equitable and inclusive educational practices in assessment and evaluation for the *New Teacher Induction Program (NTIP)* to promote equity, justice and well-being through the assessment process and assessment, evaluation and reporting workshops.
- Created a *Board Safe and Accepting Schools Team* with diverse education stakeholders to develop and implement the Board Bullying Prevention and Intervention Plan for 2019-2020.
- Provided specific Specialist High Skills Major (SHSM) program opportunities to students on alternative learning plans specifically for re-engagement of students initiative to graduate.

- Roll out of *Fountas & Pinnell Benchmark Assessment System Diagnostic Kit* to support literacy development of students.
- Award of *Council of Ontario Directors of Education (CODE)* funding project to build teacher capacity regarding use of Steps to English Proficiency (STEP) in classrooms to support English-language learners.
- Partner with Brock University to provide enhanced outdoor education programming for students through recreation and leisure instructors, coordinators and practicum students.
- Partner with Niagara College on transition programs and planning to support both elementary and secondary pathway planning, including ENG 4C Experiential Learning Career Connections, School College Work Initiative (SCWI) Grade 9 Math Event, and SCWI Grade 7 Destination College Event.
- Providing students in Grade 12 the opportunity to challenge the *Diplôme d'études en langue française (DELF)*, an internationally recognized diploma, issued by the French Ministry for National Education to certify French language skills.
- As part of the *FNMI Board Action Plan*, planning of professional development opportunities for secondary teachers to support Indigenous perspectives in the areas of English, social science and art.
- Implementation of *MyBlueprint* career planning software in Grades 7 to 12.
- Continued implementation of the Ministry's *Creating Pathways to Success/ All About Me* program in all schools supported by the implementation of *MyBlueprint* and a variety of staff development opportunities, Professional Activity Day, after-school workshops, support from Digital Learning Team.
- Provide education to students, parents and staff on education and career potential in all pathways: apprenticeship, workplace, university, college, vocation and Community Living through the annual *Pathways Speaker Summit*.
- Professional development for secondary teachers regarding implementation of the revised Grade 10 Career Studies course that includes a more comprehensive focus on financial literacy, opportunities for exploration of career and life pathways, greater student exposure to high-growth industries such as those in science, technology, engineering and math and further supports for students in their pathway transition into the world after high school.

1.2 Enhance career pathway planning and opportunities for all students

ON TARGET:

- Promotion of dual-credit and Specialist High Skills Major (SHSM) programs, Cooperative Education and OYAP among staff, students and families through newsletters, open houses, board website.





1.3 Support the critical linkage between mental health and well-being and student success

COMPLETED:

- ASIST training for school-based Mental Health Champions, new administrators, and educational resource teachers.
- NTIP professional learning session about mental health, active listening and empathy.
- Presentation of Board's *Compassionate Care Response and Protocol for Suicide Prevention, Intervention and Postvention* to community partners.
- Restructuring of *Internal Pathways to Care* for mental health workers.
- Implementation of *Have That Talk* mental health resource, in collaboration with Niagara Region Public Health nurses and elementary teachers.
- Implementation of *Wellness Walls* in all schools.

- Mental health and well-being training and group sessions for identified groups in secondary schools.
- Mental health presentation at annual *Catholic School Councils Chairs/Co-Chairs Meeting*.

ON TARGET:

- Continued and expanded implementation of programs and initiatives aligned with the *Healthy Schools Framework* and in collaboration with organizations and researchers, including *EVERFI* online learning modules related to health and wellness, *The Recess Project*, adolescent social relationships, *Brock Healthy Youth Project (BHYP)* and the *COMPASS Study*.
- Continued *Mindfulness Mornings - I Am A Child of God* in elementary classrooms to support social-emotional learning and self-regulation, where students are taught about brain function and learn strategies to respond with a Christ-like love to their brains as part of Tier 1 mental health supports.
- Introduction of *Anxiety Modules* to Chaplaincy Leaders and Child and Youth Workers to



support the implementation of strategies to support a trauma-sensitive classroom.

- *Girls' Talk* and *Boys' Lounge* groups active in secondary schools, facilitated by child and youth workers with community partners.
- Implementation of *Roots of Empathy*, *Zones*

of Regulation, *Faith and Wellness*, programs.

- Developed and facilitated mini-retreat experiences for all Grade 2 to 7 students, recognizing the particular faith formation needs of the class while supporting grade-level religious education curriculum expectations.



2. Enabling Strategy - Enhance Technology for Optimal Learning

2.1 Improve the teaching and learning experience, through access and technology-enabled active learning, to include global competencies

COMPLETED:

- Access to *Niagara Catholic Virtual Learning Environment* (NCVLE) provided to all Niagara Catholic staff. NCVLE includes a repository of educator and professional development resources.

ON TARGET:

- Launch of the *Brightspace* parent portal in selected Catholic elementary schools (Mary Ward, Cardinal Newman, St. Alfred, St. Andrew and St. Patrick (Port Colborne) Catholic elementary schools), to assist parents in staying connected to their children's learning experience through educator-shared information about student learning.

- Training and support to all Grade 7 and 8 elementary teachers on how to utilize *myBlueprint* with their students, to support pathway and career exploration.
- Training and support to select secondary staff on the use of *myBlueprint* for course selection and career/pathway planning.
- Continued elementary school rollout of VEX IQ kits, a snap-together robotics system, which allows students to design and create their own working and programmable robot, and supports classroom teachers by incorporating science, technology, religion, engineering, arts, mathematics and language lessons within the robotic program.
- Improving connectivity in the elementary panel through the deployment and replacement of aging access point.
- Deployment of modern computing devices to meet existing curriculum needs in the secondary panel.



3. Enabling Strategy - Building Partnerships and Schools as Hubs

3.1 Enhance communication opportunities with parents, partners, schools and community

COMPLETED:

- Modification to the second day of Journey Retreat Program, supported by students, staff, Bishop Bergie, pastors and principals, for implementation in September 2020. Concluding Mass will take place in elementary parish to enhance the school-home-church circle.
- Redesign of Board website to meet current and future communications needs.

ON TARGET:

- Use of *SchoolMessenger* to communicate directly with families who have voluntarily identified their children as First Nations, Metis and Inuit about opportunities open to them due to their Indigenous heritage.
- The texting ability available through *SchoolMessenger* to contact parents has been conducted.

- Increase in frequency of *Director's Updates* to keep all trustees and staff informed on current and future direction in alignment with Board decisions, annual System Priorities and the *Board's Vision 2020 Strategic Plan*.

3.2 Promote partnerships that align with merging social service models and needs

COMPLETED:

- Partnership with the Niagara Poverty Reduction Network, Youth Strategies Committee to increase the knowledge of 211 (Community Services Information), and distribute print materials, cards, magnets and rack cards for educators and students within the school board.

ON TARGET:

- Determine key data indicators for system and school leader access through implementation of upgraded Baragar tools in district intelligence, to inform Board and school improvement initiatives with a focus on equitable access to resources.





4. Enabling Strategy - Strengthen Human Resource Practices and Develop Transformational Leadership

4.1 Enhance key professional development opportunities and resources for staff to build teacher capacity and efficacy for student success

ON TARGET:

- Work in collaboration with the *Joint Professional Development Committee* to provide professional development opportunities for all staff in the following areas:
 - Health and Safety Training.
 - Student Achievement/Student Success: Developing and Implementing Board Planning.
 - Implementing strategies to improve and/or to close the gaps in student achievement in numeracy.
 - Report Card Writing Day: Performing assessments for, as and of learning.
 - FDK/ECE: Inquiry-based learning and pedagogical assessment documentation.
 - Grade 1-12 Teachers: Topics aligned with Ministry priorities, such as improving student achievement in mathematics, providing students with more inquiry-based or experiential learning opportunities, developing pedagogical documentation assessment strategies, or developing and implementing strategies to ensure equity for all students.
 - Faith Formation: Facilitating transitions for students who are entering school, changing grades or schools, or leaving school.
 - Strengthen the partnership with Brock University to offer tailored AQ courses in mathematics, French, special education

and *Principals' Qualification Program* lead by Niagara Catholic instructor.

- Leverage the *Niagara Catholic Virtual Learning Environment* (NCVLE) and Skype business technologies to provide subject-specific professional development workshops to all staff.
- *Administrators Mentorship Program*.
- Special Education: Facilitating professional development for staff in the area of *Applied Behaviour Analysis* strategies, through the online portal provided by the Ministry of Education. This is being delivered to all Educational Assistants first, and facilitated by our Applied Behaviour Analysis team.
- Provide the *Special Education Additional Qualification* in the area of autism to all Vice-Principals, as part of their *Administrators Mentorship Program*.

4.2 Enhance and support staff wellness programs

ON TARGET:

- In the process of updating the *Terms of Reference* for the Staff Wellness Committee.
- Working together to identify an EAP service provider for teachers and Non-Union employees, as well as their family members.
- Continued the implementation of programs and initiatives in support of a wellness strategy, including financial literacy, mindfulness workshops, *SafeTalk*, supporting anxious children and youth Workshops, OMERS information session and more.



5. Enabling Strategy - Create Equity and Accessibility of Resources

5.1 Enhance resource allocation to identified schools, based on specific indicators

COMPLETED:

- Implemented a minimum base-funding amount for school supplies at smaller schools to meet programs and services.

ON TARGET:

- Comprehensive review of our current inventory of endpoint devices for schools with limited potential to raise sufficient funds through school-generated activities.
- Implemented an extra support schedule in order to meet the needs of schools.

5.2 Implement software to streamline the Special Equipment Amount Process and the Referral Process for schools in need of special education services

COMPLETED:

- Implementation of an online student profile portal (*Elite*) to capture intervention, strategies and recommendations provided by *Student Support Team* members.
- Implemented an online portal (*SEA-IT*) to facilitate ordering specialized equipment for students with special education needs. This will expedite the ordering process, allowing students to access materials and support learning sooner.



6. Enabling Strategy - Ensure Responsible Fiscal and Operational Management

6.1 Maintain financial stewardship

ON TARGET:

- Continue to monitor and ensure a balanced budget for 2019-2020.
- Comprehensive review of the *Supply Chain Management* and *Architectural Selection* policies, to ensure full BPAS compliance.



7. Enabling Strategy - Address Changing Demographics

7.1 Enhance community partners to access space in schools

COMPLETED:

- Conducted *Annual Community Planning & Partnerships Meeting* to encourage the use of available board space.
- Board website was redeveloped, resulting in easier navigation of site for those interested in investigating Community Planning/Partnerships and Community Use of Facilities.

7.2 Optimize school utilization throughout the system

COMPLETED:

- French Immersion program was successfully moved from Holy Name Catholic Elementary School to Alexander Kuska Catholic Elementary School in September 2019.

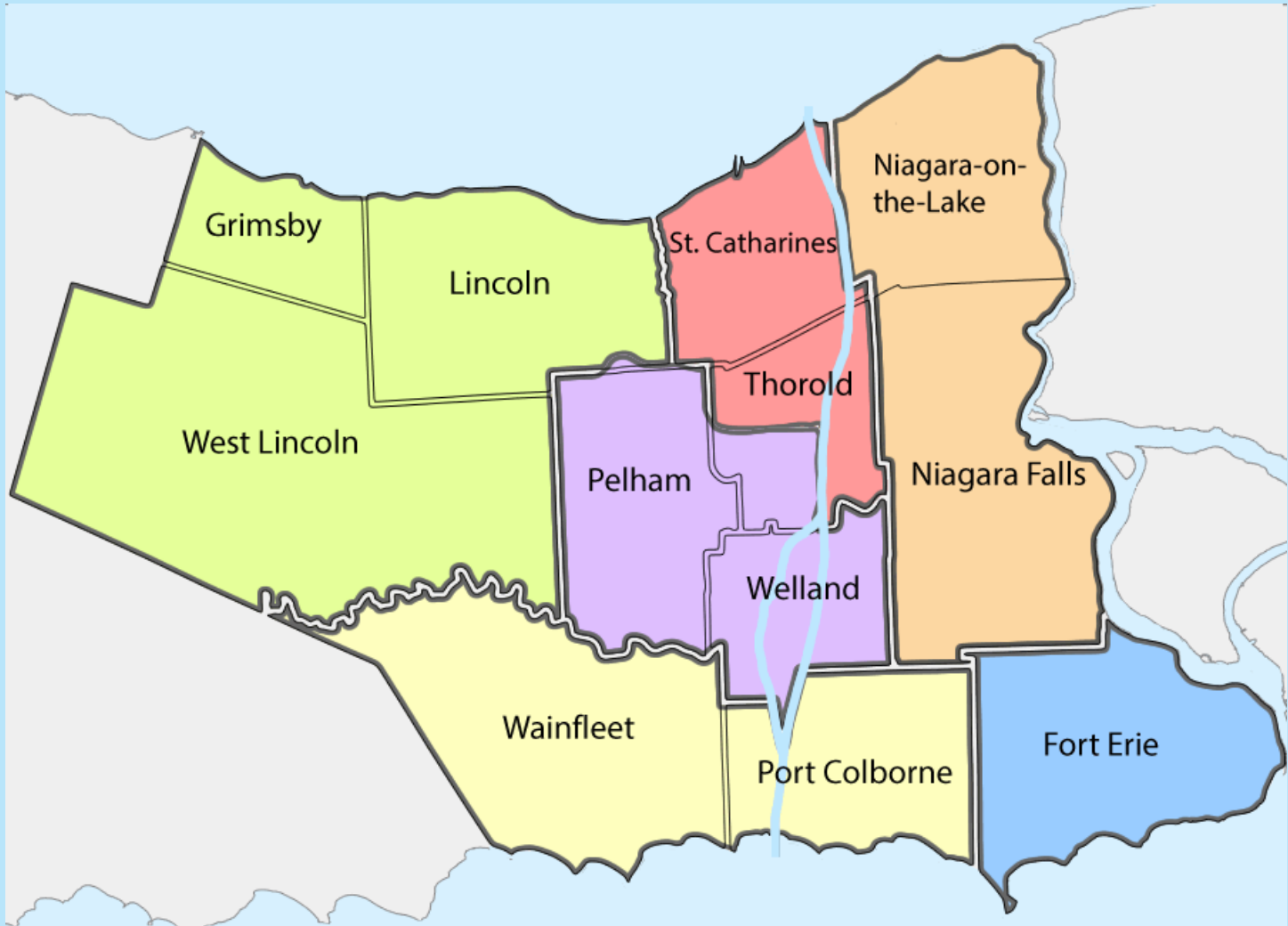
ON TARGET:

- Consolidation of Monsignor Clancy/St. Charles Catholic Elementary Schools.
- Joint-use school opportunity in Wainfleet - business case has been submitted.
- Enrolment data is being updated to assist in informing *Long-Term Accommodation Plan*.
- *Attendance Area Review Policy* is being updated.
- A review of alternative elementary and secondary school structure from K to 8 and 9 to 12 to potentially K to 6 and 7 to 12 school structure in designated family of schools currently being reviewed for a report to the Board in the spring of 2020.
- The *Learning Strategies Social Skills* class (Grades 4 to 8) was successfully transitioned to the Pope Francis Centre, having direct access to greater support, (child and youth workers, and social workers).





Serving the Diocese of St. Catharines and the 12 Municipalities in the Niagara Region



Size of Region 1,868 sq km
Population 427,421

Annual Budget 2019-2020 \$268,237,901

School Facilities
 Number of elementary schools 49
 Number of secondary schools 8
 Number of Continuing Education schools 4

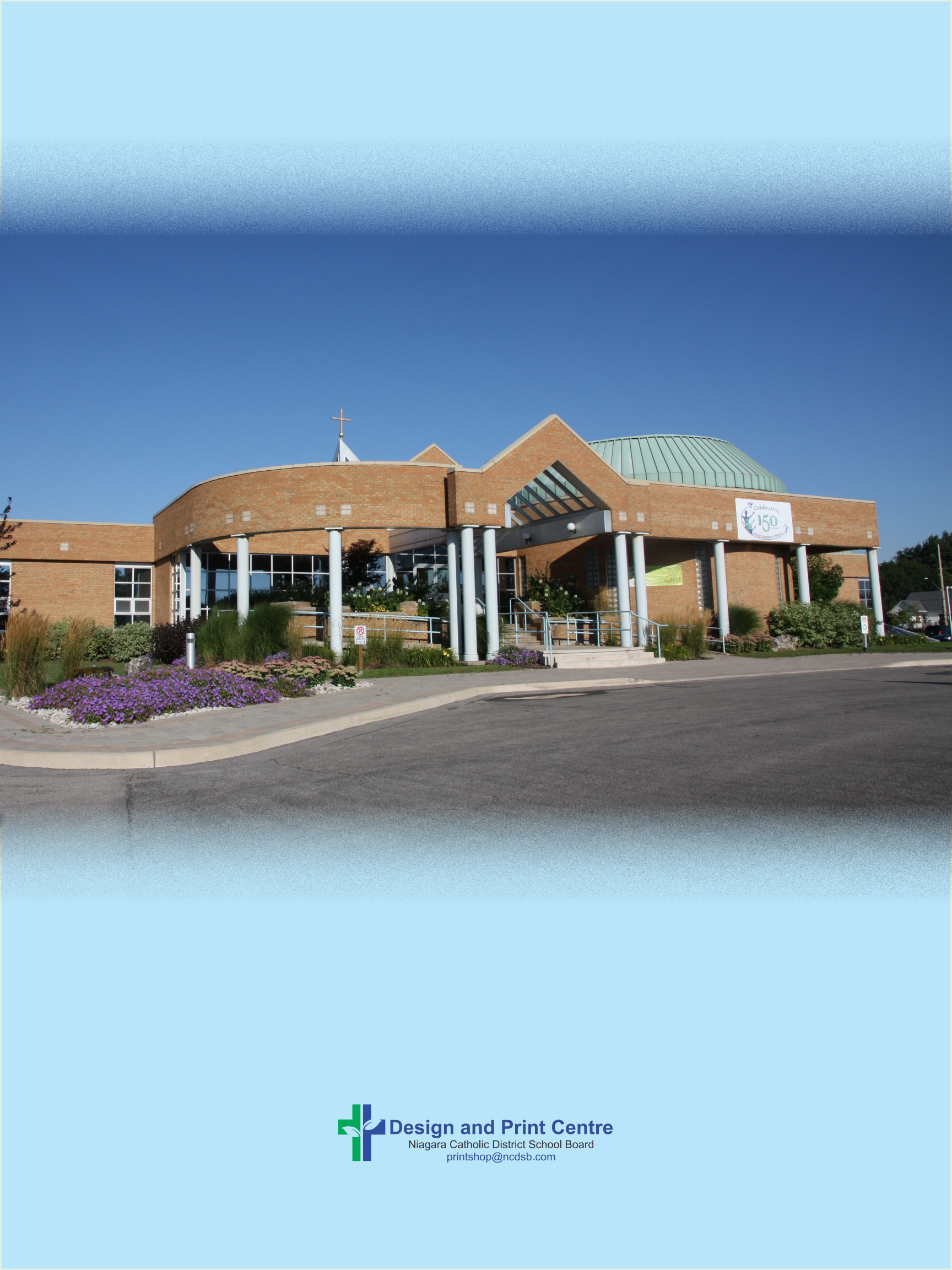
Student Enrolment
 Elementary (ADE) 14,230
 Secondary (ADE) 6,336
 Continuing Education 2,909

School Staff
 Elementary Teachers 839
 Secondary Teachers 418

Support Staff
 CUPE Staff (not including casuals) 771
 Non-Union Staff 95
 Principals & Vice-Principals 73

Administrative Staff
 Director & Superintendents 7
 Controller of Facilities Services 1

Governance
 Elected Trustees 8
 Student Trustees 2



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

TITLE: FINANCIAL REPORT AS AT DECEMBER 31, 2019

The Financial Report as at December 31, 2019 is presented for information

Prepared by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Presented by: Giancarlo Vetrone, Superintendent of Business and Financial Services

Approved by: John Crocco, Director of Education/Secretary-Treasurer

Date: January 28, 2020

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD FINANCIAL UPDATE
FISCAL 2019-2020
DECEMBER 31, 2019**

OVERVIEW

Niagara Catholic District School Board has completed the 2019-2020 revised estimates and the financial results continue to project a balanced portfolio for August 2020. The year-to-date December actual results are now included in the reporting below.

FINANCIAL STATEMENT - NOTES

REVENUE

1. The adjustment in GSN revenues for the 2019-2020 fiscal year has been finalized during our revised estimates in December.

EXPENSES

1. The attrition protection and class size aggregate continues to present some challenges in meeting ministry staffing requirements. The projected year-end estimate is aligned with our revised estimates.
2. The replacement costs associated with additional staff has been factored into the supply budget for 2019-2020. The projected year-end costs associated with replacement costs continue to illustrate a slight rise in costs. This trend has continued to present challenges in replacing staff and continuity in our system.
3. Education Assistants hours have been deployed to meeting the needs of new students enrolled at the start of September. Additional hours have been deployed since the start of the school year to address pressures at the school level.
4. Continuing Education has adjusted its cost structure to reflect current programs and services. Continuing Education continues to provide a positive revenue stream to subsidize regular school day programs. The year-end projections continue to illustrate efficiencies in continuing education.
5. Transportation costs continue to rise again this fiscal year. NSTS continues to adhere to our Board policy and efficiently deploy our bus routes throughout our system to mitigate the rising costs. However, the demands from our existing programs and services and from our transportation providers continue to put pressure on our transportation budget.

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD FINANCIAL UPDATE
FISCAL 2019-2020
DECEMBER 31, 2019**

TOTAL DAY SCHOOL PROGRAMS STAFFING

SUMMARY FTE(s)

	Original Estimates	Revised Estimates	Month of December	YTD Variance
Board Administration	44.0	44.0	-	0.0
Classroom Teachers	1,199.4	1,217.4	-	18.0
Coordinators/Consultants	19.5	19.5	-	0.0
Director & Supervisory Officer	5.0	5.0	-	0.0
Early Childhood Educators	93.0	93.0	-	0.0
Library and Guidance	54.0	54.0	-	0.0
Principals / VPs	73.3	73.3	-	0.0
Professionals, Para/Technicians	97.2	97.2	-	0.0
School Office	86.7	86.7	-	0.0
School Operations Maintenance	182.54	182.54	-	0.0
Education Assistants	289.0	299.4	-	10.4
Grand Total	2,143.64	2,172.04	0.0	28.4

*does not include Elected Trustees and Student Trustees.

EXPENDITURES

In thousands of ('000)

	Revised Estimates	Dec 31, 2019 Actuals	Forecast Actuals	YTD Variance
TOTAL INSTRUCTION	\$	\$	\$	\$
1 Classroom Teachers	133,211	45,017	132,944	267
2 Supply Staff	6,637	2,304	6,727	-90
3 Education Assistants & ECE	21,522	7,858	21,243	279
Textbooks and Supplies	5,381	1,443	5,381	0
Computers	636	236	636	0
Professionals, Para and Technicians	8,072	2,253	7,927	145
Library & Guidance	3,994	1,509	4,220	-226
Staff Development	485	115	268	217
Department Heads	316	-	315	1
Principals & VPs	10,390	3,338	10,320	70
School Office	5,396	1,672	5,478	-82
Coordinators and Consultants	2,439	776	2,327	112
4 Continuing Education	4,894	1,524	4,739	155
Total Instruction Expenses	203,353	68,045	202,525	848
TOTAL ADMINISTRATION				

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD FINANCIAL UPDATE
FISCAL 2019-2020
DECEMBER 31, 2019**

Administration					
	Trustees	264	40	256	8
	Director and Supervisory Officers	1,204	621	1,222	-18
	Board Administration	5,963	1,989	5,964	-1
	Total Administrations	7,431	2,650	7,442	-11
TOTAL TRANSPORTATION					
Transportation					
5	Pupil Transportation	10,767	3,395	10,811	-44
	Total Transportation	10,767	3,395	10,811	-44
PUPIL ACCOMMODATION					
	School Operations and Maintenance	21,627	6,340	21,682	-55
	School Renewal	996	146	996	0
	Other Pupil Accommodation	3,274	1,629	3,391	-117
	Amortization	16,103	5,368	16,104	-1
	Interest Charges	117		117	0
	Total Pupil Accommodation	42,118	13,483	42,290	-173
	School Generated Funds Expenses	7,410	2,950	7,410	0
	TOTAL EXPENDITURE	271,082	90,523	270,478	620

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
SPOTLIGHT ON NIAGARA CATHOLIC – JANUARY 14, 2020**



January 14, 2020

Niagara Catholic Raises More Than \$9,500 for Holy Childhood Association

Every October and November, Niagara Catholic elementary students participate in Holy Childhood Walks at their school, to raise money for, and awareness of, the Holy Childhood Association. The Association is a mission club for elementary students, aimed at helping students develop their social conscience, and for them to pray for, learn about and share resources with children around the world.

Niagara Catholic has supported the Holy Childhood Association for 35 years, raising more than \$697,000 for the organization. In 2019, 39 Catholic elementary schools held Holy Childhood Walks, raising \$9,550.64. In 2019, the Holy Childhood Association supported projects in Uganda, Nigeria, Haiti, India, Pakistan and Sri Lanka.

2019-2020 Parents Reaching Out Grants

Each year, the Ministry of Education provides school boards with Parents Reaching Out (PRO) Grants. The funding allows schools to focus on identifying and removing barriers that prevent parents and families from becoming fully engaged in their child's learning.

Changes were made to the PRO grant program for 2019-2020, from application-based funding to an allocation-based grant. This year, Niagara Catholic received \$13,953.51 from the Ministry for parent engagement projects.

Projects funded through the grant are to demonstrate a commitment to respecting the role of parents in students' educational experiences by working with, or seeking input from parents on:

- Providing safe and welcoming school environments
- Maintaining open communication with teachers and
- Respecting parents as valued partners, in relation to decisions about their child's education.

Design of System Priorities and 2020-2021 Budget

The new calendar year may have just begun, but Senior Staff have already begun looking at the 2020-2021 school year. The Board of Trustees and Senior Administrative Council have begun the process to design the 2020-2021 System Priorities and the annual budget.

The Director and Senior Administrative Council remain committed to two fundamental principles in preparing for the annual System Priorities and Budget considerations:

- Providing Catholic educational excellence through programs and services for all students; and
- Achieving the Vision 2020 Strategic Plan and Annual System Priorities through balanced and financially stable annual budgets

The Board follows a collaborative consultation and decision-making process from January through May, finalizing the System Priorities. Meetings will take place throughout the system this winter and spring, to have completed System Priorities and budget in May.

Capital Projects Update

Niagara Catholic currently has one capital project in development. Tender documents for the \$1.5-million, three childcare classroom addition to Our Lady of Mount Carmel Catholic Elementary School, are currently being prepared. Occupancy is scheduled for Fall 2020.

28,800 Seconds: The Power of Teamwork



In 2016, Niagara Catholic began discussions with members of Team Canada '72 about creating an innovative program for students and staff, following an introduction to team members at a gala in St. Catharines.

That August, members of Team Canada '72 attended the first day of the August Administrative Conference for administrators, and this engaging leadership session received broad attention locally, nationally and internationally. Based on that successful session, a similar forum for students took place in November, 2016.

Based on overwhelmingly positive feedback, Niagara Catholic and Team Canada '72 created a partnership to deliver, through the vehicle of the 1972 Summit Series, a national Leadership Series curriculum and program for students and staff.

In 2018, Niagara Catholic staff and members of Team Canada '72 began meeting and designing the *28,800 Seconds: The Power of Teamwork* program.

Beginning in September 2018, selected Niagara Catholic schools and staff have been collaborating with the 1972 Summit Series committee to develop and pilot draft versions of the *28,800* program in elementary classrooms. The objective is to leave a lasting legacy through the lessons students learn from the Summit Series, by building educational experiences across Canada.

Stay Up-to-Date with Niagara Catholic

We hope you're enjoying the new format of our website. Be sure to check us out on [Facebook](#) and follow us on [Twitter](#) and [Instagram](#) for news and events.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
CALENDAR OF EVENTS – FEBRUARY 2020**



FEBRUARY 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3 Semester Two Begins	4 Toonies for Tuition Day	5 SEAC Meeting	6	7	8
9	10	11 SAL Meeting CW Meeting	12 Pathways Speakers Summit	13	14 Elementary and Secondary PA Day	15
Giving from the Heart out of Love: Kids Helping Kids, February 10— February 28						
16	17 Family Day!	18	19	20	21	22
23	24	25 Shrove Tuesday Policy Committee Board Meeting Winter Open House 9 a.m.— 6 p.m.	26 Ash Wednesday	27	28	29

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA/OCSBOA 2020 BUSINESS SEMINAR – APRIL 30, 2020**



Ontario Catholic School
Trustees' Association

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Toronto, Ontario M4R 1K8
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ocsta@ocsta.on.ca www.ocsta.on.ca

Beverley Eckensweiler, *President*
Michelle Griepsma, *Vice President*
Nick Milanetti, *Executive Director*

December 10, 2019

MEMORANDUM

TO: All Catholic School Trustees, Directors of Education & Senior Business Officials
FROM: Stephen Andrews, Director of Legislative & Political Affairs
SUBJECT: **2020 OCSTA/OCSBOA Business Seminar – Registration**

The annual OCSTA/OCSBOA Business Seminar is scheduled for Thursday, April 30, 2020 at the Fairmont Château Laurier (1 Rideau Street, Ottawa, ON, K1N 8S7).

Please click [here](#) to register online. To access the Preliminary Program, please click [here](#).

Please submit payment by **April 17, 2020** to:

Attention: Ashlee Cabral
OCSTA
1804-20 Eglinton Avenue West
Box 2064
Toronto, ON M4R 1K8

Cancellations

The deadline date for full refund of seminar registration fees, due to cancellation, is April 1, 2020.

A 50% administrative charge will apply to each cancelled registration received after April 1, 2020 and before April 10, 2020.

No refund, under any circumstance, will be available for cancellations received after April 10, 2020 however, substitutions will be accepted. Confirmed registrants who do not attend the event are responsible for the full registration fee.

All cancellations must be submitted to Ashlee Cabral by email at acabral@ocsta.on.ca or by fax 416-932-9459 within the timelines.



Ontario Catholic School
Trustees' Association



2020 OCSTA/OCSBOA BUSINESS SEMINAR

Thursday, April 30, 2020, 10:30 am – 3:00 pm
Fairmont Château Laurier

Program

10:30 am	Registration
11:30 am – 12:15 pm	Lunch
12:15 pm – 12:30 pm	Welcome & Opening Remarks <i>Beverley Eckensweiler, President, OCSTA</i> <i>Joe O'Hara, President, OCSBOA</i>
12:30 pm – 1:30 pm	Keynote Speaker <i>Ryan Duquette</i> <i>Partner, RSM Canada</i> “Cybersecurity Issues Confronting School Boards”
1:30 pm – 2:15 pm	Panel <i>Sharon Duffy</i> <i>Director & Labour Relations Counsel, OCSTA</i> <i>Patrick Daly</i> <i>Chair, Hamilton-Wentworth CDSB</i> “Labour Issues & Lessons Learned”
2:15 pm – 3:00 pm	Panel Moderator: <i>Michael Bellmore, Chair, Sudbury CDSB</i> <i>Daniel Del Bianco</i> <i>Associate Director of Education, Corporate Services, Dufferin-Peel CDSB</i> <i>Mathew Thomas</i> <i>Superintendent, Planning & Operations, Dufferin-Peel CDSB</i> “Capital Planning & Pupil Accommodation Reviews – Key Issues”
3:00 pm	Closing Remarks <i>Michelle Griepsma, Vice President, OCSTA</i>

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TOPIC: TRUSTEE INFORMATION
OCSTA 2020 ANNUAL GENERAL MEETING & CONFERENCE
APRIL 30, 2020-MAY 2, 2020**



Ontario Catholic School
Trustees' Association

90TH ANNUAL GENERAL MEETING & CONFERENCE



April 30 – May 2, 2020
Fairmont Château Laurier
1 Rideau Street, Ottawa, ON K1N 8S7

Co-Hosted by the Ottawa Catholic School Board

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Dates to Remember

January 17, 2020 12:00 pm (EST)	Deadline for <i>Trustee Award of Merit</i> nominations.
January 17, 2020 12:00 pm (EST)	Deadline for <i>Student Trustee Alumnus Award</i> nominations.
January 31, 2020 12:00 pm (EST)	Deadline for receipt of Annual General Meeting Resolutions from Boards.
March 20, 2020	Deadline for Early Bird registration discount. Full payment must be received in the OCSTA office by this date in order to receive the discounted rate. No exceptions.
March 22, 2020	Cancellation deadline for full refund of registration fees. See "Cancellations" for more information regarding refunds.
March 31, 2020	Deadline for booking rooms at the Hotel Fairmont Château Laurier and the Lord Elgin Hotel within the discounted OCSTA block. See "Hotel Reservations and Room Rates" for information regarding fees and cancellation penalties.
April 9, 2020	Cancellation deadline for full refund of purchased Spousal Breakfast Ticket and Annual Dinner Ticket(s).
April 9, 2020 9:00 am (EST)	Deadline for Nominations: OCSTA President, Vice-President and Representative to the CCSTA Board of Directors
April 29, 2020 8:40 am (EST)	Deadline for receipt of Proxy Forms at the OCSTA office.
May 1, 2020 9:00 am (EST)	All proxy badges must be collected from the OCSTA Registration Desk. Proxies not collected by the deadline will be deemed invalid.

Delegate Registration Information

Conference Registration Fees

Early Bird Fee (until March 20, 2020)

\$706.25 (\$625.00 + \$81.25 HST)

Full payment must be received in the OCSTA office by this date in order to receive the discounted rate. No exceptions. Please allow sufficient time for your payment to be processed by your accounting department and delivered to OCSTA.

Regular Fee (after March 20, 2020)

\$774.05 (\$685.00 + \$89.05 HST)

Student Trustee Fee

Same as above

Spousal Breakfast Package

\$57.50 (\$50.00 + \$7.50 HST) – includes Friday and Saturday breakfast

Note: This offer will be reviewed yearly based on space availability.

Additional Annual Dinner Ticket

\$101.70 (\$90.00 + \$11.70 HST) – includes gratuities

Delegate registration fees include admission to all sessions, receptions and meals, including breakfasts, lunch and the Annual Dinner.

Registration

For on-line registration, please click [here](#). A separate registration will have to be completed for each delegate attending.

Please make cheques payable to

OCSTA

1804 – 20 Eglinton Avenue West
Box 2064
Toronto, ON M4R 1K8

Note: There is no cost for attending the business session only. However, meals are not provided and individuals must register before **April 17, 2020**. Requests for a reduction in fees for partial attendance will not be accepted.

Business Sessions consist of:

- Nominations report (if required)
- President's address
- Introduction of and address by candidates (if required)
- Presentation of Audited Financial Statements
- Resolutions session(s)
- Report of the returning officer re: election(s) (if required)

Name Badges

Name badges are required for admission to all AGM & Conference functions. Delegates are asked to wear their name badges at all times.

Conference Package & Event App

OCSTA will once again be using a mobile application or "app" for our event. The event app can be viewed on any device with an internet connection. **Information and instructions for downloading the app can be found on page 7.**

The conference package will be distributed to delegates at the event and will contain:

- Resolutions package
- Copy of auditor's report
- Other material as appropriate.

Cancellations

Registration Fees:

Up to March 22, 2020 – full refund

March 23 to March 29, 2020 – 75% of the registration fee will be refunded.

March 30 to April 5, 2020– 50% of the registration fee will be refunded.

After April 5, 2020 – no refund, under any circumstances will be issued – substitutions are welcomed.

Spousal Breakfast Ticket and Additional Annual Dinner Ticket:

A full refund will be issued for cancellations received by **April 9, 2020**. After that date, no refunds will be issued, however substitutions are welcomed.

All cancellations must be submitted in writing to Marie Palombi at mpalombi@ocsta.on.ca.

Hotels & Meals

Hotel Reservations and Room Rates

Fairmont Château Laurier

The Fairmont Château Laurier has set aside a block of rooms for delegates and guests attending the OCSTA 2020 AGM & Conference, starting at the discounted rate of \$289.00/night + applicable taxes. If anyone wishes to extend their time in the area, the above nightly rates will also apply to pre- and post-event dates and will be based on availability.

- To book hotel rooms, call 1-800-441-1414 or click [here](#).
- Cancellations must be made at least 72 hours prior to arrival. Late cancellations will be charged at the quoted group rate and no shows will be charged for 1 night at the quoted group rate.
- Check in: 4:00 pm, Check out: 12:00 pm.
- **Parking at Château Laurier:** Valet parking only is \$45/day + applicable taxes for registered guests (prices subject to change). Additional parking is available at the Rideau Centre and Byward Market.

Lord Elgin

The Lord Elgin Hotel has been designated as an overflow hotel in the event that the Château Laurier reaches capacity. A block of rooms has been set aside at the discounted rate of \$229.00/night + applicable taxes.

- To book hotel rooms:
 - call 1-800-267-4298 or 613-235-3333; or
 - email: reservations@lordelgin.ca (ref: OCSTA)
- Reservations cancelled or modified within 7 days of the arrival date will be charged the FULL cost of the original booking.
- Check-in: 3:00pm, Check-out: 12:00pm.
- **Parking at Lord Elgin:** Valet parking is \$30/day + applicable taxes for registered guests (prices subject to change).

Please note that to secure the OCSTA discounted rate, **rooms must be booked by March 31, 2020 and only after delegates have registered for the event.** After this date the rate will be provided on the basis of availability.

IMPORTANT HOTEL POLICIES:

- A valid credit card is required to guarantee individual reservations.
- Guests will be responsible for all charges associated with their room.

Meals & Receptions

Our Conference receptions provide wonderful opportunities to meet other trustees and colleagues from across the province. There will be three receptions held during the conference.

The registration fee for delegates covers the cost of all meals offered during the OCSTA AGM & Conference.

The following is a summary of the receptions and meals planned for OCSTA's AGM & Conference.

NOTE: Times listed below are subject to change.

April 30

- **Meet & Greet (5:30 pm – 6:30 pm)**
Hors d'oeuvres, cash bar

May 1

- **Delegate Breakfast (7:30 am – 8:30 am)**
- **Delegate Lunch (12:30 pm – 1:30 pm)**
- **Annual Dinner Reception (6:30 pm)**
- **Annual Dinner (7:00 pm)**

May 2

- **Delegate Breakfast (7:45 am – 8:45 am)**
- If you have any special dietary needs (not preferences), please indicate such on the registration form.

Eucharistic Celebration

Mass will be celebrated on Friday, May 1, at 5:00pm. It will take place at Notre-Dame Cathedral Basilica, located at 385 Sussex Drive, Ottawa, ON K1N 1J9 – a few short blocks (1km) from the Fairmont Château Laurier and (1.2km) from the Lord Elgin Hotel. It is walking distance from both locations, however buses will also be provided.



Business Sessions

Nominations

Nominations are open for the following positions:

- [OCSTA President](#)
- [OCSTA Vice President](#)
- [OCSTA Representative to the CCSTA Board of Directors](#)

Please click the links above for nomination forms. Additional forms may be reproduced locally as required. The deadline date for nominations is **9:00 a.m. (EST) on April 9, 2020.**

A list of all nominations received in the OCSTA office by April 9, 2020 will be distributed to all member boards no later than **April 15, 2020.**

If however, no nominations for the positions of OCSTA President, Vice President or for the Representative to the CCSTA Board of Directors are received at the Corporation Head Office within the time so limited, nominations shall remain open until but not later than two hours and fifteen minutes prior to the time fixed in the Notice of Meeting for the call to order of the first business session at the Annual Meeting.

Voters' List

All trustees are deemed to be Trustee Members of the Association and are eligible to vote.

Your AGM & Conference badge must be worn at all times as it identifies your eligibility to vote.

Resolutions

The resolutions process provides member boards with the opportunity to bring important issues that have provincial implications to the attention of all trustees in the province. Guidelines for preparing resolutions are available [here](#). The deadline date for receipt of resolutions in the OCSTA office is 12:00 pm EST, January 31, 2020.

Generally, voting at business sessions will be by a show of hands. Delegates carrying proxies must have and show a valid proxy badge. In the event that a recorded vote is needed, ballots will be distributed.

Proxy Votes

Trustee Members who cannot attend the Annual General Meeting may appoint a proxy to vote on their behalf. We have outlined below some rules governing the appointment of proxies.

NOTE: No appointment as proxy shall entitle any individual to vote at any meeting of the Members unless the appointment:

- a. is in writing in the appropriate form set out herein;
- b. has been completed in all respects;
- c. has been witnessed by a Roman Catholic who has attained the age of eighteen years and who has completed the Declaration of Witness;
- d. has been delivered to the Head Office of the Corporation no later than 48 hours, excluding Saturdays and Holidays, before the meeting of the Members is scheduled to commence; and
- e. the individual has registered as proxy with the Registration Desk no later than 9:00 am on the day the meeting of the Members is to commence.

A proxy form is available [here](#). Additional forms may be reproduced locally as required.

The deadline date for receipt of Proxy Forms in the OCSTA office is 8:40 am (EST), April 29, 2020.

Should you have any questions, please contact Connie Araujo-De Melo at cdemelo@ocsta.on.ca or call the OCSTA office at 416-932-9460.

Award Nominations

Trustee Award of Merit

Click [here](#) to link to the memo and nomination form. Deadline: January 17, 2020, 12:00 pm EST.

Student Trustee Alumnus Award

Click [here](#) to link to the memo and nomination form. Deadline: January 17, 2020, 12:00 pm EST.

Spousal Activities



We look forward to welcoming all delegates and spouses to downtown Ottawa for OCSTA's 90th AGM & Conference!

To assist you in planning some entertaining and enjoyable activities, we'd like to suggest the following link:

<https://www.ocsta.on.ca/ocsta/wp-content/uploads/2019/09/OCSTA-AGM-2020-Spousal-Activity-Guide-3.pdf>

[Download Your Guide to the AGM & Conference!](#)

Once again, OCSTA is excited to be offering to all attendees the digital **EventMobi Guide** to the AGM & Conference.

The event app allows convenient, 24-hour access information about sessions, speakers, hotel reservations, conference registration, and much more!



Here's how it works:

Download the event app on any device that has an internet browser: (smartphone, tablet, laptop, desktop computer, etc.).

Follow your device's instructions to add the app icon to your home screen.

On the home page of the event app, click (or tap) images for the following features:

- **Registration** (links to a conference registration form)
- **Hotel Reservations** (links to the hotel reservation webpage)
- **Agenda**
 - Session times, locations and descriptions
 - Create your own calendar of sessions and events
- **Speakers** (photos, bios)
- **Attendees**
 - Create and personalize your profile and see those of other attendees
 - Text-message other attendees
- **Sponsors** (see who is sponsoring our event, with links to websites)

Scroll down if you don't see all of these images on your screen.

If you prefer, click or tap "Menu" to get these and other options in list format.

How to Access our Mobile Event Guide:

- Go to <https://eventmobi.com/ocsta2020agm/> on your browser to instantly access your mobile event guide.

[Download your event app today and explore!](#)



Ontario Catholic School
Trustees' Association



90th Annual General Meeting & Conference
April 30 – May 2, 2020
Fairmont Château Laurier
1 Rideau Street
Ottawa, ON K1N 8S7

THURSDAY, APRIL 30	
5:30 pm Drawing Room Foyer	Registration
5:30 pm Laurier Room & Alcove	Meet & Greet Reception (Cash Bar)
6:30 pm Ballroom	Opening Liturgy Ottawa CSB
7:00 pm Ballroom	Opening Remarks Todd Lalonde , Conference Chair, OCSTA Beverley Eckensweiler , President, OCSTA
7:30 pm	Evening on Your Own
FRIDAY, MAY 1	
7:30 am Drawing Room Foyer	Registration
7:30 am Adam Room	Buffet Breakfast Visit Sponsor Booths
8:30 am Ballroom	Morning Praise Fr. Patrick Fitzpatrick , Chaplain, OCSTA
8:40 am Ballroom	OCSTA President's Report Beverley Eckensweiler
9:10 am Ballroom	Nominations Report & Introduction of Candidates Patrick Daly , Past President, OCSTA
9:20 am Ballroom	"The Future of Freedom of Religion in Canada" Justice Peter Lauwers , Court of Appeal for Ontario
10:45 am Drawing Room Foyer	Break Visit Sponsor Booths
11:00 am Ballroom	Presentation of Financial Report Marino Gazzola , Chair, Budget & HR Committee, OCSTA
11:10 am L'Orangerie Room	Student Trustees Workshop: "How Student Trustees can Foster Equitable and Inclusive Schools" Sagni Kuma , Student Trustee, Ottawa CSB Carlos Sanchez , Student Trustee, Ottawa CSB Mante Molepo , Equity Officer, Ottawa CSB
11:10 am Ballroom	Resolutions Session
12:30 pm Drawing Room	Elections
12:30 pm Adam Room	Buffett Lunch Visit Sponsor Booths
12:30 pm L'Orangerie Room	Student Trustees Lunch
1:30 pm Ballroom	The Hon. Stephen Lecce Minister of Education (To be confirmed)
2:30 pm	Concurrent Workshops
Canadian Room	#1 "Faith Formation" Anne O'Brien , Director of Catholic Education, OCSTA

FRIDAY, MAY 1 (CONT'D)	
MacDonald Room	#2 "Urban School Boards & the Impact of Demographic Change" Jack Ammendolia , Managing Partner & Director, Education, Watson & Associates Economists Ltd.
Quebec Suite	#3 "2020 – A New Decade of Hope!" Denise Andre , Director of Education, Ottawa CSB Tom D'Amico , Associate Director of Education, Ottawa CSB
Laurier Room	#4 "Reviewing and Developing a Board Self-Assessment Tool" Wendy Price , Trustee, Waterloo CDSB Melanie Van Alphen , Vice Chair, Waterloo CDSB Bill Conway , Chair, Waterloo CDSB Manuel da Silva , Trustee, Waterloo CDSB
3:30 pm Ballroom	Report of the Returning Officer Chris Roehrig
4:30 pm – 4:45 pm	Delegates to board buses for Mass
5:00 pm Notre-Dame Cathedral Basilica	Mass, Commissioning Ceremony & Special Presentations Most Reverend Terrence Prendergast SJ , Archbishop of Ottawa, Celebrant
6:30 pm Drawing Room Foyer	Silent Auction (6:30 pm – 8:30 pm)
6:30 pm French Corridor	Reception (Cash Bar) Visit Sponsor Booths
7:00 pm Ballroom	Annual Dinner & Award Presentations
SATURDAY, MAY 2	
7:45 am Adam Room	Buffet Breakfast Visit Sponsor Booths
8:45 am Ballroom	Morning Praise Ottawa CSB
9:00 am Ballroom	"Core Governance: The Neglected Relationship between Trustees and Superintendents" Michael Fullan , Global Leadership Director, New Pedagogies for Deep Learning
10:00 am Ballroom	"TBA"
11:00 am Ballroom	Closing, Grand Prize Draw & Adjournment

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD
BOARD MEETING
JANUARY 28, 2020**

PUBLIC SESSION

**TITLE: NOTICE OF MOTION
LIVE STREAMING**

Prepared by: Trustee Prince
Date Submitted: January 13, 2020
To be Presented: February 25, 2020
Date: January 28, 2020

January 13, 2020

Notice of Motion

Whereas by live streaming all NCDSB meetings, the Board of Trustees will increase transparency with the greater community thereby making it more convenient for all to become more active.

Whereas the live streams will be stored and available for reference of conversations/discussions which have taken place.

Whereas live streaming will increase the visibility of NCDSB and the programs/services offered throughout our system.

Whereas it will offer Trustees to participate in real time when connecting electronically/remotely.

Be it resolved that the Board of Trustees give direction to the Secretary of the Board and Director of Education to provide a detailed plan for the purpose of increasing transparency through providing live streaming capabilities for all public meetings at Niagara Catholic District School Board (NCDSB). This is to be completed and in use prior to the commencement of the 2020/2021 school year. The Secretary is to report back to the Board of Trustees no later than April 28, 2020 with the costs associated with supply/installation/storage and hosting the live streaming service for the Board's consideration.

Moved By:

(Leanne Prince) - signed electronically
Trustee Grimsby, Lincoln, West Lincoln, Pelham

Seconded by:

(Dino Sicoli) -signed electronically
Vice Chair
Trustee Fort Erie, Port Colbourne, Wainfleet